



AUTHORIZATION FOR WORKKEYS ASSESSMENT

Revised 12/07/2018

Service Provider Name:		PO Number:	
Participant Name:			
Participant Address:			
Participant Phone:		NJCOS/EmployNV #:	
Program:		Status (A/DW, YOUTH):	
Referring Career Coach:		CC Phone:	
Referring Career Coach Email:			

TESTING SITE INFORMATION:

Name of Test Site:

Testing Location:

Testing Date:

SERVICES AUTHORIZED:		
TYPE OF SERVICE	COST	EXTENDED
WORKKEYS ASSESSMENT(S) WITH ACT WORKKEYS CURRICULUM AS NEEDED	\$12.00 each	\$36.00
SPANISH ASSESSMENTS REQUESTED <input type="checkbox"/> YES <input type="checkbox"/> NO		
NATIONAL CAREER READINESS CERTIFICATE Assessments for the NCRC include Workplace Documents, Applied Math, and Graphic Literacy. Certificates are printed based on participant scores starting with Bronze Level. Certificate costs are now included in the assessment costs.		\$0.00
RETAKE ASSESSMENT(S): <input type="checkbox"/> Applied Math <input type="checkbox"/> Graphic Literacy <input type="checkbox"/> Workplace Documents	\$12.00 each	\$
	TOTAL COSTS:	\$

AUTHORIZED BY:

Print Name

Signature

Date

DIRECTIONS:

With this authorization, the participant will receive the approved services listed above and Workforce Connections will invoice the **Workkeys administrator** to receive payment for the services rendered. The administrator is responsible for invoicing all applicable referring agencies.



WorkKeys Assessment Sites

- 1. Foundation for an Independent Tomorrow**
1931 Stella Lake Drive
Las Vegas, Nevada 89106
Contact Person: **Jennifer Casey**
Email: jenniferc@lasvegasfit.org
Phone: 702-367-4348
Assessment Days: Wed.
Time: 8:30 a.m.
- 2. Goodwill of Southern NV – Blvd. Mall**
3528 South Maryland Pkwy
Las Vegas, NV 89169
Contact Person: **Nicole Ellis**
Email: NicoleE@sngoodwill.org
Phone: 702-308-4445
Assessment Days: 1st and 3rd Monday of the Month
Time: 10:00 a.m. – 2:00 p.m.
- 3. Help of Southern Nevada**
1660 East Flamingo Road
Las Vegas, NV 89119
Contact Person: **Christina Sewell**
Email: csewell@helpsonv.org
Phone: 702-369-4357 Ext. 1868
Assessment Days: Tues.
Time: AM
- 4. Hope for Prisoners**
3430 E. Flamingo Rd. Ste. 350
Las Vegas, NV 89121
Contact Person: **Angela Brookins**
Email: angelab@hopeforprisoners.org
Phone: 702-586-1371
Assessment Days: Upon Request
- 5. Lincoln County Workforce**
360 Lincoln St.
Caliente, NV 89008
Contact Person: **Jaime Torrealday**
Email: jtorrealday.lcworkforce@gmail.com
Phone: 775-726-3800
Assessment Days: Upon Request
- 6. Nevada One-Stop Career Center**
6330 West Charleston Ste. 190
Las Vegas, NV 89146
Contact Person: **Julie Tate**
Email: jtate@nvcareercenter.org
Phone: 702-217-1172
Assessment Days: Fri.
Time: 8:30 a.m.
- 7. Nevada Partners, Inc.**
710 West Lake Mead
North Las Vegas, NV 89030
Contact Person: **Raven Green**
Email: rgreen@nevadapartners.org
Phone: 702-924-2101
Assessment Days: 1st and 3rd Thursday of the Month
Time: 8:00 a.m. - 12:00 p.m. & 1:00 p.m. - 4:00 p.m.
- 8. Nye Communities Coalition**
1020 East Wilson Road
Pahrump, NV 89048
Contact Person: **Felicia Lacroix**
Email: felicia@nyecc.org
Phone: 775-537-2323
Assessment Days: Upon Request
- 9. Southern Nevada Regional Housing Authority**
5390 East Flamingo Road
Las Vegas, NV 89122
Contact Person: **Vanessa Castro**
Email: vcastro@snvrha.org
Phone: 702-477-3186
Assessment Days: Wed. and Fri.
Time: 1:00 p.m. – 4:00 p.m.
- 10. Olive Crest – Coming Soon**
4285 N. Rancho Dr.
Las Vegas, NV 89130
Contact Person: **Amy Licht**
Email: Amy-Licht@olivecrest.org
Phone: 702-835-1901
Assessment Days: Upon Request