

Technical Assistance Guidance

TAG 38-2020

Issued Date: **February 12, 2020**

Subject: Incentives for WIOA Title I Youth Programs

Purpose

This TAG provides guidelines on established standards for the provision of incentive services in youth program funded under Title I of the Workforce Innovation and Opportunity Act (WIOA).

Background

Incentive payments are allowable under WIOA Title I. Incentive payments may be used to provide incentives for recognition and achievement to eligible youth program participants. Providers of WIOA Title I services to youth may determine whether or not to provide an incentive award, however if they choose to provide incentive awards, they must base the award in alignment with WC Policy YTH-040-05, Incentive Payments. Incentives may be awarded to youth participants if the provision of an incentive is properly recorded/included in the participant's Individual Service Strategy (ISS).

References

Public Law (P.L.) 113-128 WIOA Secs. 107, 121, 123, 129, 188, 189, 503;
2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; 20 CFR §681.640, 20 CFR Part 683; TEGL 21-16; and SCP 2.5.

Guidance

Incentives may be awarded during the course of the **program participation period (enrollment to exit)**, as long as, they are strictly connected to **recognition of achievement of milestones in the program tied to work experience, education and training**. The Individual Service Strategy (ISS) must outline how incentive payments may result from achievement of specific work experience, education and training goals and the ISS must be dated prior to the commencement of these activities. Such incentives for achievement could include improvements marked by testing, credential attainment, measurable skills gain, work-based learning milestones, or other successful milestones. In addition, because unsubsidized employment is a milestone of the program, as long as it is tied to work experience, education, or training, which in most cases it would be, incentive payments are permitted for the achievement of unsubsidized employment. Please refer to WC Policy YTH-040-05, Sec. III Table B which provides examples of allowable incentives.

Incentives are not allowable during the follow-up period.

Action

Please share this information with all WIOA Title I staff and other interested parties.

WC will continue to provide technical assistance to support the workforce system. For more information and/or updates, please contact your contract administrator at your earliest convenience.

Technical Assistance

Available upon request.