

**AGENDA**  
**LOCAL ELECTED OFFICIALS CONSORTIUM**  
**THURSDAY, MARCH 31, 2022 | 1:00 PM**

**Workforce Connections**  
**Rosalie Boulware Conference Room**  
**6330 W. Charleston Blvd., Ste. 150**  
**Las Vegas, NV 89146**

**Voice stream link: [Workforce Stream](#)**

This agenda has been properly posted on the Workforce Connections website at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org), the Nevada Public Notice website at <https://notice.nv.gov>, and the following locations in compliance with the Nevada Open Meeting Law (Nevada Revised Statutes Chapter 241).

- City of Las Vegas, 495 S. Main St., Las Vegas, NV;
- City of North Las Vegas, 2250 N. Las Vegas Blvd. N., North Las Vegas, NV;
- Clark County Clerk's Office, 500 S. Grand Central Pkwy., Las Vegas, NV;
- Esmeralda County Courthouse, 233 Crook St., Goldfield, NV;
- City of Henderson (City Hall) 240 Water St., Henderson, NV;
- City of Boulder City (City Hall) 401 California Ave., Boulder City, NV;
- Workforce Connections 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV;
- Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV;
- Lincoln County Courthouse, 181 Main St., Pioche, NV;
- Nye County School District, 484 S. West St., Pahrump, NV; and
- Pahrump Chamber of Commerce 1302 S. Highway 160, Pahrump, NV.

**PUBLIC COMMENT**

The Local Elected Officials (LEO) Consortium complies with the Nevada Open Meeting Law by taking public comment related to matters posted on the agenda at the beginning of the meeting prior to approving the agenda and before any other action is taken, and by taking public comment again before the adjournment of the meeting on any matter or topic that is relevant to or within the authority or jurisdiction of the LEO Consortium. As required by the Nevada Open Meeting Law, the LEO Consortium may only consider items posted on the agenda.

Anyone interested in providing public comment may participate via the following methods:

1. E-mail [publiccomment@snnwc.org](mailto:publiccomment@snnwc.org) no later than 12:00 PM on March 31, 2022.
2. Appear in person at Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146. Please arrive no later than 12:45 PM. To enter the building and join the public comment queue, you must pass the health screening procedure.

If you wish to speak on matters on or off the agenda, please step to the podium and clearly state and spell your name for the record. In consideration of others, please avoid repetition and limit your comments to no more than three (3) minutes. As a courtesy, we would also ask those not speaking to be seated and not and not interrupt the speaker. Public comment that is repetitious, slanderous, offensive, and inflammatory, amounts to personal attacks, or interferes with the rights of other speakers is not allowed. Any person who acts in violation of these rules will be excused from the remainder of the meeting.

It is the intent of the LEO Consortium to give all citizens an opportunity to be heard. Welcome to our meeting.

Copies of non-confidential supporting materials provided to the LEO Consortium are available upon request. Request for such supporting materials should be made to Suzanne Benson at (702) 636-2300 or [sbenson@nvworkforceconnections.org](mailto:sbenson@nvworkforceconnections.org). Such supporting materials are available online at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org).

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax at (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

**NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.**

**LEO Consortium Members:** Councilman Scott Black, Chair; Councilwoman Olivia Diaz, Vice-Chair; Councilwoman Michelle Romero, Vice Chair-Elect; Commissioner Leo Blundo, Councilman Mathew Fox, Commissioner Varlin Higbee, Commissioner William McCurdy, Commissioner De Winsor.

*All items listed on this agenda are for action by the LEO Consortium unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold, or table. The LEO Consortium may remove an item from the agenda or delay discussion relating to an item at any time. Public hearings may be declared open by the Chair, as required for any of the items on this agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.*

**AGENDA**

1. **CALL TO ORDER**, Confirmation of posting, roll call, and Pledge of Allegiance.  
*Councilman Scott Black, Chair* .....2
2. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this agenda, which is before the LEO Consortium for consideration and action today. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes.  
*Councilman Scott Black, Chair* ..... 6
3. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletions of any items.  
*Councilman Scott Black, Chair* ..... 7
4. **INFORMATION:** Program Year 2020 Annual Audit Report Presentation.  
*Ryan C. Whitman, BDO* ..... 8
5. **DISCUSSION AND POSSIBLE ACTION:** Approve the appointment of new Board and Committee members.  
*Councilman Scott Black, Chair* ..... 10
  - a. Board appointment: Tina Quigley, President & CEO, Las Vegas Global Economic Alliance. Category: Economic Development (2-year term).

- b. Board appointment: Jaime Stratton, Head of Human Resources, Las Vegas Raiders. Category: Business (3-year term).
- c. Programs Committee appointment: Evelyn Garcia Morales, Executive Director, The Fulfillment Fund Las Vegas.
- d. Finance & Budget Committee appointment: Sheena Childers, Rehabilitation Bureau Chief, Department of Employment, Training, and Rehabilitation (DETR).

**CONSENT AGENDA: Item No. 6 through No. 14**

*NOTE:*

- *Consent Agenda items are considered routine and the LEO Consortium may take action on Consent Agenda items in one motion. However, an LEO Consortium member may request that Consent Agenda item(s) be taken separately.*
- *Items requested to be addressed separately from the Consent Agenda by an LEO Consortium member at the meeting will be heard by the LEO Consortium at the conclusion of the Consent Agenda portion of the meeting.*

- 6. **DISCUSSION AND POSSIBLE ACTION:** Approve the LEO Consortium minutes of January 11, 2022.  
*Councilman Scott Black, Chair ..... 39*
- 7. **DISCUSSION AND POSSIBLE ACTION:** Approve the LEO Consortium minutes of February 8, 2022.  
*Councilman Scott Black, Chair ..... 44*
- 8. **DISCUSSION AND POSSIBLE ACTION:** Approve the Joint minutes of October 26, 2021.  
*Councilman Scott Black, Chair ..... 51*
- 9. **DISCUSSION AND POSSIBLE ACTION:** Approve and authorize the Board’s recommendation to extend service providers listed below to continue providing WIOA Title I Adult and Dislocated Worker services. The contract and budget period shall be July 1, 2022 through June 30, 2023.  
*Councilman Scott Black, Chair ..... 56*

	Cluster	Adult & Dislocated Worker Service Provider	PY19 Contract Ceiling	PY20 Contract Ceiling	PY21 Contract Ceiling	Proposed PY22 Contract Ceiling
a.	North	Equus Workforce Solutions	\$2,943,750	\$3,925,000	\$3,925,000	\$3,925,000
b.	South	Equus Workforce Solutions	\$2,750,000	\$3,667,000	\$3,667,000	\$3,667,000
c.	Central	Equus Workforce Solutions	\$4,725,000	\$6,300,000	\$6,300,000	\$6,300,000
d.	Adult Re-Entry	Foundation for an Independent Tomorrow	\$1,093,750	\$1,458,000	\$1,458,000	\$1,458,000
e.	Adult Re-Entry	HOPE for Prisoners, Inc.	\$2,487,500	\$3,317,000	\$3,317,000	\$3,317,000
f.	Nye & Esmeralda	Nye Communities Coalition	\$787,500	\$1,050,000	\$1,050,000	\$1,050,000
g.	Lincoln	Lincoln County Grants Administration	\$212,500	\$283,000	\$283,000	\$283,000
		TOTAL	\$15,000,000	\$20,000,000	\$20,000,000	\$20,000,000

**10. DISCUSSION AND POSSIBLE ACTION:** Approve and authorize the Board’s recommendation to extend service providers listed below to continue providing WIOA Title I Youth services. The contract and budget period shall be July 1, 2022 through June 30, 2023.

**Councilman Scott Black, Chair** ..... 60

	Cluster	Youth Service Provider	PY19 Contract Ceiling	PY20 Contract Ceiling	PY21 Contract Ceiling	Proposed PY22 Contract Ceiling
a.	North	HELP of Southern Nevada	\$1,718,750	\$2,750,000	\$2,750,000	\$2,750,000
b.	South	Equus Workforce Solutions	\$1,625,000	\$2,600,000	\$2,600,000	\$2,600,000
c.	Central	Equus Workforce Solutions	\$1,218,750	\$1,950,000	\$1,950,000	\$1,950,000
d.	Youth Re-Entry	Youth Advocate Programs	\$812,500	\$1,300,000	\$1,300,000	\$1,300,000
e.	Nye & Esmeralda	Nye Communities Coalition	\$562,500	\$900,000	\$900,000	\$900,000
f.	Lincoln	Lincoln County Grants Administration	\$312,500	\$500,000	\$500,000	\$500,000
		TOTAL	\$6,250,000	\$10,000,000	\$10,000,000	\$10,000,000

**11. DISCUSSION AND POSSIBLE ACTION:** Approve and authorize the Board’s recommendation to award no-cost extensions for the National Dislocated Worker Grant Employment Recovery and Disaster Recovery funding to the WIOA Title I Adult and Dislocated Worker service providers as written in grant narratives. This is contingent upon the Nevada Department of Employment, Training, and Rehabilitation receiving approval for a no-cost extension from the U.S. Department of Labor. The contract and budget period shall be July 1, 2020 through June 30, 2023.

**Councilman Scott Black, Chair** ..... 64

	Service Provider	Current Contract Ceiling
a.	Equus Workforce Solutions	\$9,234,420
b.	Foundation for an Independent Tomorrow	\$2,034,500
c.	HOPE for Prisoners, Inc.	\$910,000
d.	Lincoln County Grants Administration	\$48,100
e.	Nye Communities Coalition	\$423,280
	TOTAL	\$12,650,300

**12. DISCUSSION AND POSSIBLE ACTION:** Approve and authorize the Board’s recommendation to extend the current contract with Equus Workforce Solutions to serve as One-Stop Operator for the existing One-Stop Career Center, existing affiliate One-Stop Centers, Employ NV Career Hubs, Employ NV Business Hubs, Employ NV Youth Hubs, and additional locations to open in Program Year 2022 throughout the Southern Nevada Workforce Development Area. The extension amount shall not exceed \$1,500,000 for a second year not to exceed contract of \$3,000,000 that began July 1, 2021. The contract and budget period shall be July 1, 2022 through June 30, 2023.

**Councilman Scott Black, Chair** ..... 67

**13. DISCUSSION AND POSSIBLE ACTION:** Accept and approve budget and reports.

**Jim Kostecki, Chief Financial Officer** ..... 71

- a. PY2022 WIOA Title I Formula Budget for the period July 1, 2022 through June 30, 2023 (Estimate).
- b. WIOA Title I Formula Budget vs. Actual Finance Report (Workforce Connections Operations) for the period July 1, 2021 through June 30, 2022 (As of January).
- c. Awards & Expenditures PY2021 (As of January) Adult, Dislocated Worker, and Youth Programs.

- 14. DISCUSSION AND POSSIBLE ACTION:** Accept and approve grant funds from the City of Las Vegas American Rescue Plan Act (ARPA) grant in the amount of \$1,000,000 for the period of July 1, 2022 to June 30, 2024 for Regional Sector Partnerships addressing solutions to City of Las Vegas businesses workforce challenges.  
*Councilman Scott Black, Chair* ..... **82**

**END CONSENT AGENDA**

- 15. INFORMATION:** Executive Director’s Report.  
*Jaime Cruz, Executive Director* ..... **84**
  - a. Workforce Blueprint 3.0
  - b. Industry Sector Partnerships
  - c. Immigrant Strategy
  - d. NAWB Forum 2022

- 16. INFORMATION:** LEO Consortium members’ updates and identification of emerging issues to be addressed at a future meeting.  
*Councilman Scott Black, Chair* ..... **85**

- 17. SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the LEO Consortium. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes.  
*Councilman Scott Black, Chair* ..... **86**

**18. ADJOURNMENT**

**Agenda Item 2. FIRST PUBLIC COMMENT SESSION:**

Members of the public may now comment on any matter posted on this agenda, which is before the LEO Consortium for consideration and action today. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes.

*~ Councilman Scott Black, Chair*

**Agenda Item 3.     DISCUSSION AND POSSIBLE ACTION:**

Approve the agenda with inclusions of any emergency items and deletions of any items.

*~ Councilman Scott Black, Chair*

**Agenda Item 4.    INFORMATION:**

Program Year 2020 Annual Audit Report Presentation.

~ *Ryan C. Whitman, BDO*



**WORKFORCE CONNECTIONS**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

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**Section I - Summary of Auditors' Results**

Financial Statements	
Type of auditors' report issued	Unmodified
Internal control over financial reporting	
Material weaknesses identified	No
Significant deficiencies identified that are not considered to be material weaknesses	None reported
Noncompliance material to financial statements	No
Federal Awards	
Internal control over major programs	
Material weaknesses identified	No
Significant deficiencies identified that are not considered to be material weaknesses	None reported
Type of auditors' report issued on compliance for major programs	Unmodified
Audit findings required to be reported in accordance with 2 CFR 200.516(a)	No
Identification of major programs	
CFDA number	17.258, 17.259, 17.278
Name of federal program or cluster	United States Department of Labor, Employment and Training Administration, WIOA Cluster
CFDA number	17.277
Name of federal program or cluster	United States Department of Labor, Employment and Training Administration, National Dislocated Worker Grant
Dollar threshold used to distinguish between Type A and Type B programs	\$750,000
Auditee qualified as low-risk auditee	Yes

(Continued)

**Agenda Item 5.     DISCUSSION AND POSSIBLE ACTION:**

Approve the appointment of new Board and Committee members.

~ *Councilman Scott Black, Chair*

- a. Board appointment: Tina Quigley, President & CEO, Las Vegas Global Economic Alliance. Category: Economic Development (2-year term).
  
- b. Board appointment: Jaime Stratton, Head of Human Resources, Las Vegas Raiders. Category: Business (3-year term).
  
- c. Programs Committee appointment: Evelyn Garcia Morales, Executive Director, The Fulfillment Fund Las Vegas.
  
- d. Finance & Budget Committee appointment: Sheena Childers, Rehabilitation Bureau Chief, Department of Employment, Training, and Rehabilitation (DETR).

**General Section**

Applicant Name: Tina Quigley

Agency/Organization: Las Vegas Global Economic Alliance (LVGEA)

Address/City/State/Zip Code: 6720 Via Austi Parkway, Suite 330/ Las Vegas, NV 89119

Phone Number: [REDACTED]

Mobile Number: [REDACTED]

E-Mail Address: tinaq@lvgea.org

Alt E-Mail Address: \_\_\_\_\_

1. Do you have experience in the administration/oversight of federally funded programs?

Yes       No

If yes, please describe.

RTC Transit System

Southern Nevada Strong

Southern Nevada Metropolitan Planning Organization

Countless Federal Grants

2. Do you have experience in the administration/oversight of federally funded employment and training programs or workforce development systems?

Yes       No

If yes, please describe.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Please describe what employment and training resources you or your company/organization will bring to the workforce development system.

LVGEA is a strategic partner in aligning employer demand with workforce supply

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Which one of the following board membership categories do you represent?

**Business Category (Majority Required)** - A majority of members must be business representatives who are owners, chief executive or operating officers, or other business executives, or employers with optimum policymaking or hiring authority. They are to be representatives of businesses, including small businesses, or organizations representing businesses, that provide employment opportunities in the local area in in-demand industry sectors or occupations (as defined in WIOA section 3(23)). These representatives are uniquely suited to communicate the emerging workforce needs of employers in high-growth, in-demand sectors to the Local Board.

- Business Owner or Employee (Section A-1)  
 Business Organization or Trade Association (Section A-2)

**Workforce Category** - Not less than 20 percent of the members of the Local Board must be workforce representatives. Such representatives must include: two or more representatives of labor organizations (or other employee representatives if there are no labor organizations operating in the local area) and one or more representatives of a joint-labor management registered apprenticeship program (or other registered apprenticeship program if there is no joint labor- management program in the local area). In areas with joint apprenticeship programs, the apprenticeship representative must be a member of a labor organization or a training director.

In addition, the workforce representatives may include one or more representatives of community based organizations (CBOs) with demonstrated experience and expertise in addressing the employment needs of individual barriers to employment (including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities), and one or more representative of organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of WIOA-eligible youth, including organizations serving out- of- school youth (OSY).

- Labor Organization (Section B-1)  
 Joint-Labor Apprenticeship Organization (Section B-1)  
 Community/Faith Based Organization (Section B-2)  
 Youth Employment, Training or Education Organization (Section B-2)

**Education and Training Category** - The members must include representatives of entities administering education and training activities in the local area. At least one of these members must be a representative of providers of adult education and literacy activities under Title II of WIOA, and at least one of these members must be a representative of higher education institutions that provide workforce training

(including community colleges). These members may include representatives of local education agencies and CBOs with demonstrated expertise and experience in addressing the education or training needs of individuals with barriers to employment.

- Adult Education and Family Literacy Provider (Title II) (Section C)
- Higher Education Institution (Section C)
- Educational/Training Entity (Section C)

Governmental and Economic/Community Development Category - The members must include representatives of governmental and economic and community development entities in the local area, including at least one representative of each of the following: economic or community development entities, the State Employment Service Office under Wagner-Peyser serving the local area, and programs carried out under Title I of the Rehabilitation Act of 1973.

- Economic or Community Development Entity (Section D)
- State Employment Service - Wagner Peyser Act Entity (Section D)
- Vocational Rehabilitation Title I Entity (Section D)

Other Representatives Appointed by the Local Elected Officials Category - In addition to these four categories, the LEOs may appoint other individuals to the Local Board at his or her discretion, such as local agencies or entities administering transportation, housing and public assistance, and philanthropic organizations.

- Transportation, Housing or Public Assistance Agency (Section E)
- Philanthropic Organization (Section E)
- Other Organization (Section E)

**Please proceed to complete the section that you checked.**

### **Section D (Governmental and Economic/Community Development)**

**Note: This section includes Economic or Community Development, State Employment Service (Wagner-Peyser), and Vocational Rehabilitation Title I Entities**

5. Are you currently in an executive level position with optimum policy-making authority for an economic/community development entity?

Yes       No

If yes, please provide your agency and title.

Agency: Las Vegas Global Economic Alliance (LVGEA)

Title: President & CEO

6. Are you currently an executive level position representative with optimum policy-making authority from the state employment service office under the Wagner-Peyser Act?

Yes       No

If yes, please provide your agency and title.

Agency: \_\_\_\_\_

Title: \_\_\_\_\_

7. Are you currently an executive level position representative with optimum policy-making authority for programs carried out under Title I of the Rehabilitation Act?

Yes       No

If yes, please provide your agency and title.

Agency: \_\_\_\_\_

Title: \_\_\_\_\_

**Conflict of Interest Acknowledgement Certification**

I, the undersigned, do attest that a conflict of interest does not exist between my individual interests as *(list position/organization)* President & CEO / Las Vegas Global Economic Alliance (LVGEA) and my ability to make unbiased decisions while serving as a member of the Workforce Connections' Board

**Or**

I, the undersigned, hereby disclose the following conflict(s) of interest: *(check all that apply)*

- I represent a private sector employer that has current business/contractual dealings with Workforce Connections, the One-Stop Operator, Partners, or other WIOA funded Service Providers/Contractors.
- I represent a WIOA funded Service Provider/Contractor
- I represent an America Job Centers of Nevada Partner
- I have family member(s) who is employed by Workforce Connections, a current or potential WIOA funded Service Provider/Contractor or by another organization that provides services directly to Workforce Connections
- Any Partnership(s) with Workforce Connections Staff or Board Members (Current/active contracts or vendor business)
- Other – *(please describe nature of conflict)*

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**Conflict of Interest**

A member of a local board may not:

- a) Vote on a matter under consideration by the local board:
  - i. Regarding the provision of services by such member (or by entity that such member represents); or
  - ii. That would provide direct financial benefit to such member or the immediate family of such a member; or
- b) Engage in any other activity determined by the Governor to constitute a conflict of interest as specified in the State plan.



I certify that the statements provided are, to the best of my knowledge, true, complete and correct. If appointed/reappointed, I understand that any misrepresentation or material omission of fact on this or any other document required by Workforce Connections may be considered as constituting grounds for disqualification and/or dismissal.

**Tina Quigley** Digitally signed by Tina Quigley  
Date: 2022.03.10 14:30:02  
-08'00'

Signature

**Tina Quigley**

Print Name

**March 10, 2022**

Date



Henderson, NV  
[tinaquig1@gmail.com](mailto:tinaquig1@gmail.com)

**TINA QUIGLEY**

702-321-2135  
[linkedin.com/in/tinaquigley/](https://www.linkedin.com/in/tinaquigley/)

## CHIEF EXECUTIVE OFFICER

*ECONOMIC DEVELOPMENT ~ POLICY INFLUENCING ~ STRATEGIC ALLIANCE BUILDING*

Transformational executive with 30+ years of success in public transit and transportation infrastructure, including extensive experience serving on industry and academic boards. Visionary leader offering proven track record of achievement executing multiagency collaborative projects to create community that attracts employment and economic development. Engaging coalition builder who fosters alliances with private sector companies, government agencies, and elected officials to advance ground-breaking initiatives. Poised public speaker and communicator who confidently influences policies at the national level. Culturally aware manager dedicated to establishing high-performing, diverse teams.

## CORE COMPETENCIES

Organizational Mission & Vision | Project Management | Partnership Building | Technology Implementations  
 Strategic Planning | Regulatory Compliance | Board Relations | Fundraising | Resource Development | Policy Initiatives  
 Community Relations | Stakeholder Management | Consensus Building | Advocacy | Relationship Building | Leadership

## PROFESSIONAL EXPERIENCE

**October 2021:** Moderated panel of experts for Center for Business and Economic Research annual year-end summit.

**March to May 2020:** Co-Founded and led Restoration Nevada at onset of COVID-19 pandemic, conducting virtual town hall meetings with key elected officials and community leaders to share expertise on how to maintain operations, impact on local economy and business, and where to find accurate information.

### CHIEF EXECUTIVE OFFICER (2012 to 2019) / DEPUTY CHIEF EXECUTIVE OFFICER (2005 to 2012)

#### REGIONAL TRANSPORTATION COMMISSION (RTC) OF SOUTHERN NEVADA | 2005 to 2019

Initially hired as Deputy CEO collaborating with internal team to execute CEO's vision and direction while handling employee issues. Promoted to drive strategic decisions and policy direction. Built and maintained external relationships. Interfaced with vendors and consultants. Oversaw 300+ employees and managed \$600M budget. Contributed to recruiting and hiring C-suite executives.

#### Major Economic Development Projects:

- **Convened public and private stakeholders to create the *Transportation Investment Business Plan***, to prioritize, and synergize transportation investments connecting key centers of economic activity (airport, resort corridor, downtown, UNLV and convention center) to reduce congestion and the cost of movement; position Las Vegas as an attractive place to do business and stimulate economy; improve safety.
- **Championed Smart Communities of Southern Nevada multiagency collaboration** to improve region by sharing data across platforms, leveraging technological solutions, and addressing community needs based on assessment.
  - Drove adoption of unified vision in cooperation with all 6 local jurisdictions and other public sector agencies.
  - Provided blueprint for ongoing coordination while working with private industry companies to advance technologies to create a smarter, more connected Southern Nevada.
- **Led the RTC in its designation as "lead administrator" of *Southern Nevada Strong*, the region's first federally recognized regional plan** for long-term economic success and sustainable communities.
  - Collaborated with over a dozen regional partners to execute 300+ recommendations for reliable transportation choices, affordable housing for all income levels, and quality education and job opportunities.
- **Partnered with community stakeholders to pass and implement bipartisan legislation** that indexed Clark County's local fuel tax to inflation over 3-year period (2014-2016).
  - Laid groundwork to fund 225 critical transportation projects, creating 9,000+ jobs and generating ~\$700M.
- **Ensured proper management and transparency of fuel tax funds and projects**, resulting in voters passing ballot initiative in 2016 to extend fuel tax indexing for additional 10 years with projected \$3B in funding for hundreds of critical infrastructure projects and creation of ~25,000+ jobs.
- **Rolled out predictive analytics pilot program** that decreased vehicle accidents along interstate by 17%.
- **Competed and awarded \$7M USDOT BUILD grant** for Medical District AV shuttle transportation program.

**Relationship Building:**

- **Nurtured partnerships with other government agencies, local municipalities, utility companies, and developers** to initiate Seeing Orange initiative providing up-to-date information on road construction projects.
- **Launched Transportation Resources Advisory Committee (TRAC)**, breaking down silos and aligning local municipalities, public agencies, and private companies to execute cohesive vision for large transportation projects in Southern Nevada.
- **Established Resort Corridor Mobility Association** between resorts and public planning agencies.
- **Formed partnership with rideshare company**, lowering paratransit costs for ambulatory riders by 50%.

**Recognitions:**

- **Contributed to RTC earning distinction from National Transit Database** as most efficient transit provider and Transportation Security Administration's prestigious Gold Standard Award for ongoing efforts to provide safe transit experience for 64 million+ annual riders.

**MANAGER, AIRPORT PLANNING & CONSTRUCTION (1990 to 2000) / DIRECTOR, AIRPORT DEVELOPMENT (2000 to 2005)**  
**MCCARRAN INTERNATIONAL AIRPORT | 1990 to 2005**

*Led multiple phases of development for \$1B capital expansion program. Coordinated conceptual planning, environmental impact statements, federal grants, real estate acquisitions, noise monitoring and modeling, runway expansion, and construction of 26-gate terminal with underground transit system and 6,000-space parking structure.*

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## BOARD EXPERIENCE

**GOVERNANCE & NOMINATING COMMITTEE (2015 to 2017) / VICE CHAIR (2017 to 2018) / CHAIR (2018 to 2021)**

**DESERT RESEARCH INSTITUTE / DESERT RESEARCH CORPORATION | 2015 to Present**

*Nonprofit environmental research arm of Nevada System of Higher Education*

- **Overhauled board**, bringing in new, energized members, along with embedding attendance and giving policies. Supported Chancellor with terminating prior president and recruiting qualified replacement.
- **Created President's Advisory Council comprised of experienced business leaders** to advise president on local and national issues concerning politics, funding, and potential environmental science-based ventures.

**ADVISORY BOARD MEMBER**

**WAYCARE TECHNOLOGIES LTD. | 2019 to Present**

*Israeli-based startup (recently acquired by Rekor Systems). Uses predictive analytics to optimize traffic management.*

**ADVISORY BOARD MEMBER**

**REMIX | 2019 to 2021**

*San Francisco-based startup (recently acquired by Via Transportation). Uses predictive algorithms for transit route planning.*

**SECRETARY (2018 TO PRESENT)**

**INTERNATIONAL WOMEN'S FORUM – NEVADA CHAPTER | 2015 to Present**

*Invitation-only membership organization providing scholarships and leadership mentoring programs.*

- **Collaborated with fellow board members to prepare bid to host 2022 International Conference** in Las Vegas, bringing together 2,500+ of the world's most powerful and accomplished women from 30+ nations.
- **Diversified and expanded membership by 10% over past year**, reducing age of member demographic and adding variety of cultural backgrounds to ensure representation for all voices and perspectives.

**BOARD MEMBER**

**NEVADA INSTITUTE FOR AUTONOMOUS SYSTEMS | 2016 to 2021**

*Nonprofit driving growth of state's autonomous aerial vehicle industry*

- **Assisted in fostering partnerships with schools, universities, and workforce training programs**, in addition to negotiating contracts with federal agencies and financial grant sources.
- **Helped secure Google Impact Challenge grant** for innovative Workforce Development program.

**TINA QUIGLEY****AWARDS COMMITTEE MEMBER (2018 TO 2020)****AMERICAN PUBLIC TRANSIT ASSOCIATION | 2005 to 2020**

*Industry association representing all modes of public transportation. Committee vetted/ rated hundreds of nominations annually.*

**CO-CHAIR, SMART INFRASTRUCTURE TASK FORCE (2018 to 2019) / BOARD MEMBER (2018 to 2020)****INTELLIGENT TRANSPORTATION SOCIETY OF AMERICA | 2018 to 2020**

*Industry association for traffic management systems and technology*

- **Contributed to creation of policy document for consideration by Congress** during their development of Transportation Reauthorization Bill for 2020.

**BOARD MEMBER****NEVADA HIGH-SPEED RAIL AUTHORITY | 2015 to 2019**

*Authority facilitating development of high-speed rail system connecting Las Vegas and Southern CA*

- **Appointed by governor as founding board member** to review/vet proposals and select franchisee to construct and operate high-speed rail system. Project is currently in design phase with expected construction kickoff in 2023.

**EDUCATION**

**BACHELOR OF SCIENCE, AVIATION BUSINESS & DEVELOPMENT | EMBRY-RIDDLE AERONAUTICAL UNIVERSITY**

**ALUMNUS, PROGRAM FOR BUSINESS LEADERSHIP DEVELOPMENT | HARVARD BUSINESS SCHOOL**

**PUBLICATIONS AND SPEAKING ENGAGEMENTS****Leading the Nation in Transportation**

*LV Chamber/Preview Las Vegas, Wynn Resort; Jan 2020*

**Testimony on Transportation Innovation**

U.S. Senate Committee on Commerce, Science, and Transportation; Washington, D.C.; Sept. 2019

**Autonomous Vehicles in Public Transportation**

U.S. Senate Banking Committee Washington, D.C.; March 2019  
Intelligent Transport Systems World Congress Singapore; Oct. 2019  
Roundtable: Technology & Transportation Policy Reform

**Disruption in Mass Transit Calls for Disruption in Public Policy**

*Eno Transportation Weekly; Feb. 2019*

**Panel: Government vs. Automobile Manufacturers**

CES, Las Vegas; Jan. 2019

**Leveraging Technology and Partnerships to Provide Mobility as a Service**

*Passenger Transport Magazine; July 2018*

**Ride On-Demand: RTC of Southern Nevada & Lyft Partner on Paratransit Pilot Program**

*Mass Transit Magazine; June 2018*

**Managing Transportation Infrastructure in the Digital Age**

*Eno Transportation Weekly; March 2018*

**Panel: Driving Smart Mobility through Public/Private Partnerships**

EcoMotion, Tel-Aviv; Oct. 2018

**General Section**

Applicant Name: Jaime J. Stratton

Agency/Organization: Las Vegas Raiders

Address/City/State/Zip Code: 1475 Raiders Way Henderson, NV 89052

Phone Number: \_\_\_\_\_

Mobile Number: [REDACTED] \_\_\_\_\_

E-Mail Address: jstratton@raiders.com

Alt E-Mail Address: \_\_\_\_\_

1. Do you have experience in the administration/oversight of federally funded programs?

Yes       No

If yes, please describe.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Do you have experience in the administration/oversight of federally funded employment and training programs or workforce development systems?

Yes       No

If yes, please describe.

My experience is with the EDD (in CA) as an employment manager on a variety of employment and training programs offered through the state.

\_\_\_\_\_  
\_\_\_\_\_

3. Please describe what employment and training resources you or your company/organization will bring to the workforce development system.

As the head of HR for the Las Vegas Raiders, I am excited to explore how we can quickly become a great employment partner to Las Vegas and Henderson.

We are willing to dedicate opportunities, our time, and the talent of our leaders to help grow the local workforce and to ensure we have a diverse and talented team at the Raiders.

\_\_\_\_\_  
\_\_\_\_\_

4. Which one of the following board membership categories do you represent?

**Business Category (Majority Required)** - A majority of members must be business representatives who are owners, chief executive or operating officers, or other business executives, or employers with optimum policymaking or hiring authority. They are to be representatives of businesses, including small businesses, or organizations representing businesses, that provide employment opportunities in the local area in in-demand industry sectors or occupations (as defined in WIOA section 3(23)). These representatives are uniquely suited to communicate the emerging workforce needs of employers in high-growth, in-demand sectors to the Local Board.

- Business Owner or Employee (Section A-1)  
 Business Organization or Trade Association (Section A-2)

**Workforce Category** - Not less than 20 percent of the members of the Local Board must be workforce representatives. Such representatives must include: two or more representatives of labor organizations (or other employee representatives if there are no labor organizations operating in the local area) and one or more representatives of a joint-labor management registered apprenticeship program (or other registered apprenticeship program if there is no joint labor- management program in the local area). In areas with joint apprenticeship programs, the apprenticeship representative must be a member of a labor organization or a training director.

In addition, the workforce representatives may include one or more representatives of community based organizations (CBOs) with demonstrated experience and expertise in addressing the employment needs of individual barriers to employment (including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities), and one or more representative of organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of WIOA-eligible youth, including organizations serving out- of- school youth (OSY).

- Labor Organization (Section B-1)  
 Joint-Labor Apprenticeship Organization (Section B-1)  
 Community/Faith Based Organization (Section B-2)  
 Youth Employment, Training or Education Organization (Section B-2)

**Education and Training Category** - The members must include representatives of entities administering education and training activities in the local area. At least one of these members must be a representative of providers of adult education and literacy activities under Title II of WIOA, and at least one of these members must be a representative of higher education institutions that provide workforce training

### Section A-1 (Business)

1. Are you currently a local business owner, or C-level/SVP-level executive of a local business/employer with optimum policy-making authority?

Yes       No

If yes, please provide your company/business name and title.

Company/Business: Las Vegas Raiders

Title: Head of Human Resources

2. Does your company/business currently provide employment opportunities in our Southern Nevada Workforce Development Area (SNWDA)? This encompasses the counties of Clark, Lincoln, Esmeralda and Nye.

Yes       No

If yes, how many are hired annually?

Varies

3. Does your company/business currently hire in-demand occupations in Nevada's targeted industry sectors?

Yes       No

If yes, which one? (Please check all that apply)

- Aerospace and Defense
- Construction
- Health Care and Medical Services
- Information Technology
- Natural Resources (Agriculture, Clean Energy and Water Technology)
- Manufacturing and Logistics
- Mining and Materials
- Tourism, Gaming and Entertainment

4. Do you currently exercise hiring authority in your company/business?

Yes       No

If yes, how many of the annual hires do you oversee?

varies

5. Do you currently exercise budget authority in your company/business?

Yes       No

If yes, please check the range.

\$0 – \$99,999

\$100,000 – \$999,999

\$1,000,000 and above

6. How many employees does your company/business currently have?

0 to 50

51 to 250

Above 250

7. Is your company/business held to the affirmative action requirements?

Yes       No

If yes, please describe your role.

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8. Is your company/business a member of any business organizations and/or business trade associations?

Yes       No

If yes, please describe your role.

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**Conflict of Interest Acknowledgement Certification**

I, the undersigned, do attest that a conflict of interest does not exist between my individual interests as *(list position/organization)* Head of Human Resources at Las Vegas Raiders and my ability to make unbiased decisions while serving as a member of the Workforce Connections' Board

**Or**

I, the undersigned, hereby disclose the following conflict(s) of interest: *(check all that apply)*

- I represent a private sector employer that has current business/contractual dealings with Workforce Connections, the One-Stop Operator, Partners, or other WIOA funded Service Providers/Contractors.
- I represent a WIOA funded Service Provider/Contractor
- I represent an America Job Centers of Nevada Partner
- I have family member(s) who is employed by Workforce Connections, a current or potential WIOA funded Service Provider/Contractor or by another organization that provides services directly to Workforce Connections
- Any Partnership(s) with Workforce Connections Staff or Board Members (Current/active contracts or vendor business)
- Other – *(please describe nature of conflict)*

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**Conflict of Interest**

A member of a local board may not:

- a) Vote on a matter under consideration by the local board:
  - i. Regarding the provision of services by such member (or by entity that such member represents); or
  - ii. That would provide direct financial benefit to such member or the immediate family of such a member; or
- b) Engage in any other activity determined by the Governor to constitute a conflict of interest as specified in the State plan.





I certify that the statements provided are, to the best of my knowledge, true, complete and correct. If appointed/reappointed, I understand that any misrepresentation or material omission of fact on this or any other document required by Workforce Connections may be considered as constituting grounds for disqualification and/or dismissal.

Jaime J Stratton

Digitally signed by Jaime J  
Stratton  
Date: 2022.03.29 09:14:29 -07'00'

Signature

Jaime J. Stratton

Print Name

March 29, 2022

Date



Applicant Name: Evelyn Garcia Morales

Agency/Organization: Fulfillment Fund Las Vegas

Address/City/State/Zip Code: 3850 Annie Oakley Lane, Las Vegas, NV 89121

Phone Number: [REDACTED]

Mobile Number: [REDACTED]

E-Mail Address: egarciamorales@fulfillmentlv.org

Assistant's Name: \_\_\_\_\_

Assistant's E-Mail Address: \_\_\_\_\_

Please indicate which standing committee you choose to participate in if appointed by the Local Elected Officials Consortium:

Programs Committee

Finance & Budget Committee

1. Do you have experience in the administration/oversight of federally funded programs?

Yes       No

If yes, please describe.

Early in my career, I've supported the oversight of federal funding on a limited basis. I have an understanding of budgets, funding restrictions, and reporting.

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\_\_\_\_\_  
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\_\_\_\_\_

2. Do you have experience in the administration/oversight of federally funded employment and training programs or workforce development systems?

Yes       No

If yes, please describe.

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3. Please describe your current job/position and activities associated with your work.

As Executive Director of the Fulfillment Fund Las Vegas, I oversee the day-to-day operations and programs that impact over 2,000 annually. The Fulfillment Fund Las Vegas' mission is to inspire first-generation students and remove barriers to post-secondary access and post-secondary graduation. I have the privilege of overseeing a team of fifteen staff who provide college counseling, workforce support, post-secondary support and community outreach. In this role I develop and oversee a 2.2 million dollar budget.

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4. Please explain what community activities and support programs you have been involved with over the last five years.

I am an elected member of the Clark County School Board of Trustees, and serve as the boards Vice President. I represent District C in our community which includes general boundaries, north: Ann Road, South: Sahara, West: Rampart/Durango and East: 115 and Lamb. District C has a high concentration of individuals and families who are under employed and impacted by poverty. For example, via the 2020 Census the 89106 zip code is 78% Black and Hispanic and the medium household income is \$29,906 and only 7% of the population has earned a bachelor's degree. According to data, 31% are living below the poverty line and 40% are children are under the age of 18. I am committed to ensuring our community has resources, like workforce development to ensure our students are not living in poverty. I am also a founding member of the Latina service sorority, Kappa Delta Chi at UNLV. As an alumni I support various community service activities including supporting the Nevada Youth Network, Nevada Partnership for Homeless Youth and overall mentorship of the undergraduate women in Kappa Delta Chi.



- 5. Please describe what employment and training resources you or your organization will bring to the workforce development system.

At the Fulfillment Fund Las Vegas (FFLV), we work with students at Chaparral High School and while they primarily visit us to discuss college plans, inevitably we discuss careers and future plans. Our students must not be limited and must have choices that will benefit their future. If our students choose to enter a certificate program, FFLV provides scholarships for the duration of their program after high school. Additionally, I will bring sixteen years of knowledge and experience of working with diverse young people between the ages of 16 - 24.

- 6. Please identify what programs and services you feel the Southern Nevada Workforce Development Area needs in order to meet its workforce demands.

In order to meet its workforce demands, the Southern Nevada Workforce Development area would benefit from continuing to expand its partnership efforts with organizations that are serving students and families directly. I value the innovative partnerships that enter into the community, including with the library district, the school district, and the community college and would like to see these deepen overtime. Further, given the vast resources that exist for Workforce Connections, we'd benefit from having more people and organizations spread the word. This is why I see the value of expansive professional development opportunities for nonprofits or companies that already serve students and families, facilitated by Workforce Development. Additionally, the organization is uniquely positioned to be a convener and can continue to bring both the business and social sector (including education) together to strengthen our voice and share knowledge.

- 7. How can you assist Workforce Connections in achieving its goals and mission objectives?

I am eager to contribute my skills, knowledge and experience to advance the goals of the Workforce Connections Strategic Work Plan and organizational mission. In addition to reviewing material in advance of meetings and attending meetings, I will look forward to actively learning more about the inter-workings of the organization. Finally, in order to advance the mission "Connecting Employers to a Ready Workforce" I plan to be a collaborative member of the programs team by getting to know my peers and their priorities.

**Conflict of Interest Acknowledgement Certification**

I, the undersigned, do attest that a conflict of interest does not exist between my individual interests as *(list position/organization)* Executive Director at the Fulfillment Fund Las Vegas

and my ability to make unbiased decisions while serving as a member of the Workforce Connections Board, **Or**

I, the undersigned, hereby disclose the following conflict(s) of interest: *(check all that apply)*

- I represent a private-sector employer that has current business/contractual dealings with Workforce Connections, the One-Stop Operator, Partners, or other WIOA funded Service Providers/Contractors.
- I represent a WIOA funded Service Provider/Contractor.
- I represent an America Job Centers of Nevada Partner.
- I have a family member(s) who is employed by Workforce Connections, a current or potential WIOA funded Service Provider/Contractor, or by another organization that provides services directly to Workforce Connections.
- Any Partnership(s) with Workforce Connections Staff or Board Members (Current/active contracts or vendor business).
- Other – *(please describe nature of conflict)*.

**Conflict of Interest**

A member of a local board may not:

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  - ii. That would provide direct financial benefit to such member or the immediate family of such a member, or
- b) Engage in any other activity determined by the Governor to constitute a conflict of interest as specified in the State plan.

I certify that the statements provided are, to the best of my knowledge, true, complete, and correct. If appointed/reappointed, I understand that any misrepresentation or material omission of fact on this or any other document required by Workforce Connections may be considered as constituting grounds for disqualification and/or dismissal.

Evelyn Garcia  
Morales

Digitally signed by Evelyn Garcia  
Morales  
Date: 2022.03.17 14:39:59 -07'00'

Signature

**Evelyn Garcia Morales**

Print Name

**3/17/22**

Date

**Please return the completed application and your current resume/bio to:**

**Workforce Connections  
Attn: Board Administrator  
6330 W. Charleston Blvd., Ste. 150  
Las Vegas, NV 89146**

**Email: [sbenson@snnwc.org](mailto:sbenson@snnwc.org)**

**workforce CONNECTIONS**  
LIGHT FUTURE BRIGHT POSSIBILITIES

**Applicant Name:** Sheena Childers

**Agency/Organization:** DETR, Rehabilitation Division - Bureau of Vocational Rehabilitation

**Address/City/State/Zip Code:** 3016 W. Charleston Blvd. Suite 210. Las Vegas, NV 89102

**Phone Number:** (702) 486-5234

**Mobile Number:** [REDACTED]

**E-Mail Address:** schilders@detr.nv.gov

**Assistant's Name:** N/A

**Assistant's E-Mail Address:** \_\_\_\_\_

Please indicate which standing committee you choose to participate in if appointed by the Local Elected Officials Consortium:

Programs Committee

Finance & Budget Committee

1. Do you have experience in the administration/oversight of federally funded programs?

Yes       No

If yes, please describe.

The Vocational Rehabilitation program is a federal formula grant program provided to states to provide eligible individuals with disabilities vocational rehabilitation services. I have been in an oversight role in Nevada's VR program for a total of eight years. I have held supervisory and managerial roles in that time period.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**workforce CONNECTIONS**  
FOR THE FUTURE OF NEVADA

**2. Do you have experience in the administration/oversight of federally funded employment and training programs or workforce development systems?**

Yes       No

**If yes, please describe.**

The Vocational Rehabilitation program is a federally funded employment program. The target population served in the VR program are individuals with disabilities. As mentioned above, I have eight years experience in the regional and statewide administration of VR services to Nevadans with disabilities.

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**3. Please describe your current job/position and activities associated with your work.**

In my current role as the Rehabilitation Bureau Chief I am responsible for the oversight of all statewide programs within vocational rehabilitation and ensuring the VR program meets its performance goals. The Chief analyzes data and provides leadership to regional managers and staff to effectively plan for and achieve success while resolving problems as they occur. The Chief must ensure that staff are implementing VR programs in compliance with State and Federal laws, statutes, contracts, Departmental regulations, policies, procedures, and directives from VR administration.

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**4. Please explain what community activities and support programs you have been involved with over the last five years.**

In 2018, I participated in the Nevada Partners in Policymaking course whose aim was to provide instruction and advocacy skill development to parents of children with intellectual/developmental disabilities. It involved letter writing to Nevada policymakers as well as intensive instruction in the parent advocacy movement.

In 2019, I was a founding charter member of the Las Vegas chapter of the Silhouettes of Kappa Alpha Psi Fraternity, Inc. This ancillary group provides community service around the Las Vegas and Henderson areas.

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**workforce CONNECTIONS**  
LEADERS. EMPOWERED. POSSIBLE.

**5. Please describe what employment and training resources you or your organization will bring to the workforce development system.**

As a core partner of the workforce development system, the VR program (title IV of the WIOA) brings knowledge, experience, and expertise of the workforce needs for persons with disabilities as a resource to the workforce development system. The VR program has developed model demonstration projects in the area of work readiness training and soft skills training that have proven successful for VR participants. Such trainings could be generalized to benefit other members of the workforce development system.

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**6. Please identify what programs and services you feel the Southern Nevada Workforce Development Area needs in order to meet its workforce demands.**

I believe the southern Nevada workforce development area needs to bridge a number of gaps in order to meet its workforce demands. One gaps is the disparity and full inclusion of persons with disabilities in the workforce. To assist with this gap the implementation of work readiness programs such as those developed by VR with local employers like Sephora, may help to lessen that disparity. Another gap would be the underemployment of minorities in Southern Nevada. Programs that are targeted to lower income earners who are working for minimum wage, and encouraging vocational exploration and guidance related to career pathways could be considered.

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**7. How can you assist Workforce Connections in achieving its goals and mission objectives?**

I believe I can assist Workforce Connections with achieving its mission of connecting employers to a ready workforce by providing insight, ideas, and experience of persons with disabilities as persons with disabilities are a pertinent and integral part of the workforce development system.

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**Conflict of Interest Acknowledgement Certification**

I, the undersigned, do attest that a conflict of interest does not exist between my individual interests as *(list position/organization)* the Rehabilitation Chief of the Nevada Vocational Rehabilitation program

and my ability to make unbiased decisions while serving as a member of the Workforce Connections Board, Or

I, the undersigned, hereby disclose the following conflict(s) of interest: *(check all that apply)*

- I represent a private-sector employer that has current business/contractual dealings with Workforce Connections, the One-Stop Operator, Partners, or other WIOA funded Service Providers/Contractors.
- I represent a WIOA funded Service Provider/Contractor.
- I represent an America Job Centers of Nevada Partner.
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**workforce CONNECTIONS**  
TRUSTED PARTNERSHIPS. POSSIBILITIES.

I certify that the statements provided are, to the best of my knowledge, true, complete, and correct. If appointed/reappointed, I understand that any misrepresentation or material omission of fact on this or any other document required by Workforce Connections may be considered as constituting grounds for disqualification and/or dismissal.



Signature

Sheena N. Childers, MS, CRC, CPM

Print Name

3/22/2022

Date

**Please return the completed application and your current resume/bio to:**

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Attn: Board Administrator  
6330 W. Charleston Blvd., Ste. 150  
Las Vegas, NV 89146**

**Email: [sbenson@snywc.org](mailto:sbenson@snywc.org)**

**Sheena N. Childers, M.S., CRC, CPM**

5892 Losee Road. Suite 132-377

North Las Vegas, NV 89081

(404) 808-6259

[SKaufman114@hotmail.com](mailto:SKaufman114@hotmail.com)**OBJECTIVE**

- A highly motivated, dedicated, and competent individual seeking employment and professional development opportunities in the field of Vocational Rehabilitation.

**PROFESSIONAL EXPERIENCE**

- State of Nevada Department of Employment, Training and Rehabilitation** **Las Vegas, NV**  
**Bureau of Vocational Rehabilitation**  
*Rehabilitation Chief II* *Aug 2020 - Present*
- Oversee statewide Vocational Rehabilitation staff, including directly supervising a small cadre of Rehabilitation Managers (total 4)
  - Oversee daily operations of the state VR offices
  - Manage the provision of Vocational Rehabilitation services to Nevadans with disabilities in Nevada
  - Assist in the development of work readiness programs and development of the VR portion of the Unified State Plan
- Rehabilitation Manager I* *Dec 2018 – July 2020*
- Managed a District of Vocational Rehabilitation staff, including directly supervising a small cadre of Rehabilitation Supervisors
  - Oversaw daily operations of a District, and various satellite Vocational Rehabilitation offices
  - Managed the provision of Vocational Rehabilitation services to Nevadans with disabilities in Southern Nevada
- Rehabilitation Supervisor* *May 2013 – Dec 2018*
- Supervised a group (up to 13) of Vocational Rehabilitation professionals
  - Provided direction, instruction and training to such employees
  - Monitored the successful employment outcomes and caseload budgets of subordinate Vocational Rehabilitation Counselors
  - Evaluated subordinate performance, taking corrective action when necessary
  - Completed special projects as assigned by Rehabilitation Administration
- Vocational Rehabilitation Counselor III* *Mar 2010 – May 2013*  
*Vocational Rehabilitation Counselor II*
- Managed a general caseload, averaging over 90 clients
  - Assessed and evaluated clients' vocational needs
  - Identified and alleviate employment barriers for eligible clients seeking Vocational Rehabilitation services
  - Coordinated state and community services for clients preparing for work
  - Provided vocational counseling and guidance to clients to determine vocational goals
- Sedgwick Claims Management Services** **Atlanta, GA**  
*Disability Claims Specialist III* *Sept 2007 – Mar 2010*
- Managed a caseload of over 75 claimants, working specifically with individuals with complex illnesses and conditions
  - Administered the Short-Term Disability plan for a major medical company employing 25,000 covered employees
  - Adjudicated statutory claims for the following states: New Jersey, Washington, California, and New York
  - Provided medical case management for claimant's Short-Term Disability benefits
  - Coordinated return to work for claimants
- Georgia Department of Labor – Vocational Rehabilitation Program** **Atlanta, GA**  
*Certified Rehabilitation Counselor* *Sept 2006 – Sept 2007*
- Managed a caseload of over 80 clients, working specifically with individuals with mental illnesses, substance related disorders, and special education needs

- Completed eligibility determinations on all Vocational Rehabilitation applicants
- Assessed and evaluated clients' vocational needs
- Identified and alleviated employment barriers for clients seeking Vocational Rehabilitation services
- Provided vocational counseling and guidance to clients to determine vocational goals

**Department of Mental Health, Massachusetts Mental Health Center**

**Jamaica Plain, MA**

*Case Manager Intern*

*Fall 2005 – Spr 2006*

- Coordinated and managed overall service delivery of mental health services for four clients
- Developed comprehensive assessments for all clients
- Facilitated two Individual Service Plan meetings
- Attended Harvard Psychiatry and Massachusetts Mental Health Center's Grand Rounds
- Attended various Psychiatric Rehabilitation conferences sponsored by the Massachusetts chapter of USPRA

**BayCove Human Services**

**Boston, MA**

*Center Club Rehabilitation Aide / Clubhouse Worker*

*Fall 2004 – Spr 2006*

- Collaborated with club members in performing the daily tasks of the Employment and Housing Unit
- Prepared rehabilitation plans for members seeking transitional employment or housing placements
- Assisted club members in securing or maintaining entitlements through assistance with applications or coordination of case review conferences
- Developed curriculums and co-facilitated Resume Writing and Interview Skills discussions
- Facilitated weekly Medicare Part D discussion for club members

**VOLUNTEER EXPERIENCE**

**United Cerebral Palsy**

**Granada Hills, CA**

*Patient Assistant*

*Fall 1999*

- Assisted director of household to maintain a stable living environment for residents
- Performed household duties such as cooking and cleaning
- Implemented healthy cooking techniques and menus for residents
- Scheduled appointments and social activities for residents

**EDUCATION**

**Sargent College of Rehabilitation Sciences, Boston University**

**Boston, MA**

*Master of Science, Rehabilitation Counseling*

*May 2006*

*Psychiatric Rehabilitation Specialization*

**Spelman College**

**Atlanta, GA**

*Bachelor of Arts, Psychology*

*May 2004*

*Magna Cum Laude*

**CERTIFICATIONS**

- Certified Rehabilitation Counselor (CRC)
- Certified Public Manager (CPM)

**ORGANIZATIONS / ACTIVITIES**

- Non-voting Member, Nevada State Rehabilitation Council (2011 – 2013)
- Member, Employee Rewards and Recognition Committee, GDOL – VR Program (2007)
- Member, United States Psychiatric Rehabilitation Association (USPRA) (2006-2009)
- Member, Department of Psychology Honor's Thesis Program (2003-2004)
- Vice-President, Spelman College Psychology Club (2003-2004)
- Recording Secretary, Spelman College Chapter of Psi Chi (2003-2004)
- Assessment Aide, Spelman College Psychology Department (2003-2004)

## HONORS

- State of Nevada/DETR – BVR Southern District MVP (2014)
- State of Nevada/DETR – BVR Southern District Counselor of the Year (2011)
- Rehabilitation Services Administration (RSA) Scholar (2004-2006)
- Phi Beta Kappa Honor Society (2004)
- Psi Chi, Honor Society in Psychology (2003)
- Golden Key International Honour Society (2002)

## PROFESSIONAL DEVELOPMENT

- **Nevada Certified Public Manager Program (2015)**  
Sponsor: Nevada Department of Human Resource Management (DHRM)  
Location: Las Vegas, NV
- **Nevada Academy for Rehabilitation Supervisors 2012**  
Sponsor: TACE – San Diego State University  
Location: Las Vegas & Reno, NV
- **Case Management Training 2007**  
Sponsor: Department of Labor – Vocational Rehabilitation Program  
Location: Macon, GA
- **Rehabilitation Counseling Minority Recruitment Tour 2006**  
Sponsor: Boston University, Sargent College of Health and Rehabilitation Sciences  
Location: Atlanta, GA

## REFERENCES AVAILABLE UPON REQUEST

**CONSENT AGENDA ITEM**

**Agenda Item 6.     DISCUSSION AND POSSIBLE ACTION:**

Approve the LEO Consortium minutes of January 11, 2022.

*~ Councilman Scott Black, Chair*

**MINUTES**  
**LOCAL ELECTED OFFICIALS CONSORTIUM**  
**TUESDAY, JANUARY 11, 2022 | 1:00 PM**

**Workforce Connections (WC)**  
**Rosalie Boulware Conference Room**  
**6330 W. Charleston Blvd., Suite 150**  
**Las Vegas, NV 89146**

**LEO Consortium Members Present**

Councilman Scott Black, Chair – City of North Las Vegas  
Councilwoman Olivia Diaz, Vice Chair – City of Las Vegas  
Councilwoman Michelle Romero, Vice Chair-Elect – City of Henderson  
Commissioner Leo Blundo – Nye County  
Councilwoman Mathew Fox – City of Boulder City  
Commissioner William McCurdy II – Clark County  
Commissioner Varlin Higbee, Chair – Lincoln County  
Commissioner De Winsor – Esmeralda County

**LEO Consortium Members Absent**

None

**WC Board Staff Present**

Jaime Cruz, Executive Director  
Irene Bustamante Adams, Deputy Director & Chief Strategy Officer  
Jim Kostecki, Chief Financial Officer  
Dr. Ricardo Villalobos, Chief Programs Officer  
Brett Miller, Strategic Analysis Manager  
Adrina Ramos-King, Strategic Initiatives Manager  
Suzanne Benson, Board Administrator  
Ana Chavez, Executive Assistant  
Sonia Mendez, Project Administrator  
Jeannie Kuennen, Program Manager  
Vicente Nacario, Program Manager  
Adrina Ramos-King, Strategic Initiatives Manager  
Tom Dang, IT Analyst  
Chris Shaw, IT Analyst

**Others Present**

Andrew Moore, North Las Vegas  
Aaron Smith, C2 Global Professional Services, LLC  
Chakib Chehadi, C2 Global Professional Services, LLC  
Jerrie Merritt, WC Board Chair  
Anthony Manor, Clark County

(It should be noted that not all attendees may be listed above).



1. **CALL TO ORDER, confirmation of posting, roll call, and Pledge of Allegiance.**

The meeting was called to order by Chair Councilman Scott Black at 1:00 pm. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken, and a quorum was present.

2. **FIRST PUBLIC COMMENT SESSION: Members of the public may now comment on any matter posted on this agenda, which is before the Consortium for consideration and action today. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes.**

None.

3. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletions of any items.**

Jaime Cruz, Executive Director, confirmed there were no changes to the agenda.

*A motion was made by Councilwoman Olivia Diaz and seconded by Commissioner Leo Blundo to approve the agenda as presented. Motion carried.*

4. **DISCUSSION AND POSSIBLE ACTION: Approve the Local Elected Officials Consortium Minutes of November 9, 2021.**

The Minutes are provided on pages 7-13 of the agenda packet.

*A motion was made by Councilwoman Olivia Diaz and seconded by Councilwoman Michelle Romero to approve the Local Elected Officials Consortium Minutes of November 9, 2021. Motion carried.*

5. **DISCUSSION AND POSSIBLE ACTION: Approve the reappointment of Board member, Tommy White, Chairman, Southern Nevada Laborers Employers Cooperation and Education Trust (LECET) for a two-year term beginning March 1, 2022.**

*A motion was made by Councilwoman Michelle Romero and seconded by Councilwoman Olivia Diaz to approve the reappointment of Board member, Tommy White, Chairman, Southern Nevada Laborers Employers Cooperation and Education Trust (LECET) for a two-year term beginning March 1, 2022. Motion carried.*

6. **DISCUSSION AND POSSIBLE ACTION: Approve and authorize Board's recommendation to award a new contract to C2 Global Professional Services, LLC, (C2 GPS) to provide WIOA Title I Youth services in the Central Cluster. The award amount shall not exceed \$4,250,000. This is a new contract from the existing procurement action of 2018, which allows for a contract with an 18-month term. The contract and budget period shall be January 13, 2022, through June 30, 2023.**

Jaime Cruz, Executive Director, provided background.

The youth program expenditures are trending low at 20%. This number should be closer to 50%. The pandemic has caused delays in services and decreased the number of job seekers. A two-prong approach was developed to address the issue:

1. Issue notice of deficiencies to service providers, provide ongoing technical assistance, and partner with the service providers on a corrective action plan to increase expenditures by the end of the program year.
2. Bring in extra help from the pool of proposal submittals from the existing procurement. Two proposals were submitted for Youth services in the Central cluster. The number one ranked proposal was funded, and the number two ranked proposal is C2 GPS. WC staff reached out to C2 GPS and received confirmation that they are still interested in providing WIOA services. Received references from six local boards that have done business with C2 GPS (p. 17-19 of the agenda packet). C2 GPS met and/or exceeded expectations and performance outcomes in all instances and has demonstrated the ability to adapt and overcome challenges.

Mr. Cruz stated that WC Board member and president of College of Southern Nevada (CSN), Dr. Federico Zaragoza, has offered C2 GPS no-cost space at CSN to allow them to quickly transition.

Dr. Ricardo Villalobos, Chief Programs Officer, reported that C2 GPS is expected to serve 425 youth and meet the WIOA youth performance measures for employment, median earnings, credential attainment, and measurable skill gains. Discussion ensued.

Chair Black opened the floor to questions for C2 GPS and invited Mr. Cruz to speak further regarding the existing Youth contracts.

Mr. Cruz stated that funding C2 GPS will not affect the existing Youth contracts and/or take away from those commitments because it is a separate amount of money.

Councilwoman Romero asked what strategies C2 GPS will use to reach youth that do not have electronic devices and/or access to other resources.

Aaron Smith, C2 GPS, summarized outreach strategy: (1) hire individuals from the communities they will serve.; (2) formulate and leverage partnerships locally for referrals and wraparound services that youth need to be successful; and (3) digital strategy.

Commissioner McCurdy asked C2 GPS what percentage of their contract will be subcontracted.

Mr. Smith, C2 GPS, replied that the only subcontracting will be the employer of record for the youth work experiences.

Backup is provided on pages 17-19 of the agenda packet.

***A motion was made by Councilwoman Olivia Diaz and seconded by Councilwoman Michelle Romero to approve and authorize Board's recommendation to award a new contract to C2 Global Professional Services, LLC, to provide WIOA Title I Youth services in the Central Cluster. The award amount shall not exceed \$4,250,000. This is a new contract from the existing procurement action of 2018, which allows for a contract with an 18-month term. The contract and budget period shall be January 13, 2022, through June 30, 2023. Motion carried.***

7. **INFORMATION: Consortium member updates and identification of emerging issues to be addressed at a future meeting.**

Jaime Cruz reminded the LEOs of the strategic planning conversation scheduled for tomorrow at the Windmill Library. The lunch with the WC Board and LEOs will begin at 12:00 PM and the strategic planning will begin at 1:00 pm.

8. **SECOND PUBLIC COMMENT: Members of the public may now comment on any matter or topic which is relevant to or within the authority or jurisdiction of the Consortium. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes.**

None.

9. **ADJOURNMENT.**

The meeting adjourned at 1:45 p.m.

**CONSENT AGENDA ITEM**

**Agenda Item 7.     DISCUSSION AND POSSIBLE ACTION:**

Approve the LEO Consortium minutes of February 8, 2022.

*~ Councilman Scott Black, Chair*

**MINUTES**  
**LOCAL ELECTED OFFICIALS (LEO) CONSORTIUM**  
**TUESDAY, FEBRUARY 8, 2022 | 1:00 PM**

**Workforce Connections**  
**Rosalie Boulware Conference Room**  
**6330 W. Charleston Blvd., Suite 150**  
**Las Vegas, NV 89146**

**LEO Consortium Members Present**

Councilman Scott Black, Chair – City of North Las Vegas  
Councilwoman Olivia Diaz, Vice Chair – City of Las Vegas  
Councilwoman Michelle Romero, Vice Chair-Elect – City of Henderson  
Commissioner Leo Blundo – Nye County  
Councilwoman Mathew Fox – City of Boulder City  
Commissioner William McCurdy II – Clark County  
Commissioner Varlin Higbee, Chair – Lincoln County  
Commissioner De Winsor – Esmeralda County

**LEO Consortium Members Absent**

None

**Staff Present**

Jaime Cruz, Executive Director  
Irene Bustamante Adams, Deputy Director & Chief Strategy Officer  
Jim Kostecki, Chief Financial Officer  
Dr. Ricardo Villalobos, Chief Programs Officer  
Adrina Ramos-King, Strategic Initiatives Manager  
Dianne Tracy, Administrative Specialist  
Ana Chavez, Executive Assistant  
Tom Dang, IT Analyst  
Chris Shaw, IT Analyst

**Others Present**

Michael Oh, City of Henderson  
Brian Scott, City of Las Vegas  
Mahogany Turfley, Parker, Nelson & Associates  
Jerrie Merritt, Chair, Workforce Connections Board

(It should be noted that not all attendees may be listed above).

**1. CALL TO ORDER, confirmation of posting, roll call, and Pledge of Allegiance.**

The meeting was called to order by Chair Councilman Scott Black at 1:00 pm. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken, and a quorum was present.

2. **FIRST PUBLIC COMMENT SESSION: Members of the public may now comment on any matter posted on this agenda, which is before the Consortium for consideration and action today. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes.**

None.

3. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletions of any items.**

Jaime Cruz, Executive Director, confirmed there were no changes to the agenda.

*A motion was made by Councilwoman Olivia Diaz and seconded by Councilwoman Michelle Romero to approve the agenda as presented. Motion carried.*

4. **DISCUSSION AND POSSIBLE ACTION: Approve the Local Elected Officials Consortium minutes of January 11, 2022.**

The minutes are provided on pages 7-10 of the agenda packet.

*A motion was made by Councilwoman Michelle Romero and seconded by Councilwoman Olivia Diaz to approve the Local Elected Officials Consortium minutes of January 11, 2022. Motion carried.*

5. **DISCUSSION AND POSSIBLE ACTION: Review, discuss and approve employment agreement for Jaime Cruz, Executive Director with an annual base salary, inclusive of any one-time bonus, not to exceed the annual rate of pay of \$203,700, as prescribed for Level II of the Executive Schedule under 5 U.S.C. §5313. The term of the employment agreement shall be discussed for a potential of an initial term of one (1) but not to exceed five (5) years, with annual options to renew with an effective date of October 11, 2021 and ending on December 31 in the final year of the initial term.**

Councilman Scott Black stated at the meeting in January there was discussion surrounding the Executive Directors employment contract, and by direction of the Local Elected Officials (LEO), they received a thorough report from Mr. Cruz to evaluate his performance and the performance of the team. Councilman Black states that Workforce Connections (WC) has been doing a fantastic job serving the community (business and jobseekers) with cutting edge ways to advance the cause of workforce development in southern Nevada and the counties (Clark and rural counties) that are served. A term/duration amongst the LEO and any conversation surrounding the rate of pay and any compensation increase began.

Councilman Scott Black proposed the duration of the contract to be a 3-year term. The 3-year term is based on specific points: 1) Board leadership just changed; 2) through the succession plan, Councilwoman Diaz and Councilwoman Romero respectively would become Chair of the Consortium over the 3-year term with Councilman Scott Black having the privilege of serving as Chair during the transition period through their terms of office, and 3) continuity in leadership.

Councilwoman Michelle Romero concurred with Councilman Scott Black. A one-year term would be disruptive to the smooth workflow. A three-year term provides stability, consistency, continuity, and provides the transition of power at the end of Councilman Black's term of office.

LEO Consortium Minutes, February 8, 2022

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Provisions are in place to terminate the contract on either side. The LEOs have requested performance reports each year to ascertain if goals are being met.

Councilwoman Michelle Romero concurred with Councilman Scott Black on the duration of the term noting: 1) WC is a recipient of the Laurie Moran Partnership Award, which is given jointly to a workforce development board and chamber of commerce that have formed a significant partnership to advance the workforce and economic development of the local region; 2) winning and earning the maximum recognition for the organization warrants additional trust to take the organization to a new trajectory regionally and nationally; 3) it is expected from his performance at the Joint Workforce Board/Local Elected Official Retreat of “Rising Up” to continue the trend, and 4) reiterated that provisions are in place to terminate the contract on either side.

Commissioner Leo Blundo concurred with a three-year contract term. He further stated there is a piece of self-reflection through the leadership of Councilman Scott Black, Vice-Chairs’ leadership, Vice-Chairs elect leadership, and the Board as a whole. Our leadership and our willingness to put the people first that empowers Mr. Cruz to do the job and the performance that we see is a collaborative effort.

Commissioner De Winsor concurred with a three-year contract term. He further stated that under Mr. Cruz’s direction, WC has been improving and done a great job, and he has been very innovative in the directions we are going.

Councilman Matthew Fox concurred with a three-year contract term and stated that Mr. Cruz, in the short time he has known him, has done great work and it has trickled down to the staff and everyone seems to be happy with what he is doing.

Councilman Scott Black stated it was time to shift to the compensation component.

Councilwoman Olivia Diaz stated it is important to match the praise and the lotting with monetary compensation. You can say someone is doing an amazing job and keep the salary the same. We have all traversed and experienced the pandemic, which has kept us working with overtime, we do Zoom all the time, and schedule fewer breaks for ourselves. Mr. Cruz likes to tout that he is keeping a very lean organization and is very proud that he runs on a very tight budget. The recommendation is a \$10,000 increase to Mr. Cruz’s base salary and a 5% bonus based on the new base salary. The justification for the 5%, is that there is a new plan that was put in motion, and it is important that the leaders are in parity with their employees. If the employees are being offered the opportunity once they are high performers to receive a 5% bonus, that match for their hard work is important so that we know that everyone is equally important to us as a Board.

Councilman Scott Black stated that at the January 11 meeting there was discussion regarding compensation regarding a 10% salary increase. Councilwoman Diaz articulated the split between the salary increase of a base and the bonus component. The dollars at the end of the day are relatively comparative as far as the net increase, but the way that it matches the objective that the LEOs must reward top performers here at the agency makes more sense. He noted from the statement in the agenda item that there is a cap whether we contemplate a 10% across, or a split 5% and a bonus. The \$10,000 pay increase and a 5% bonus are in alignment with the federal guideline threshold of \$203,700.

## LEO Consortium Minutes, February 8, 2022

Commissioner Varlin Higbee stated a few years back we were in a situation with this board and a consortium where the administrative costs were as high as 25-28% and made some really hard decisions to get that down to 15-18% now. Jaime has done an amazing job. The LEOs made some tough decisions, and then we ended up with a national award, and those decisions paid off, mostly because of Mr. Cruz. I completely support this recommendation, and if we can stay under that cap, he's earned it.

Michael Oh stated the duration of the term, compensation, and bonus should be in one motion.

***A motion was made by Councilwoman Olivia Diaz and a second by Commissioner Leo Blundo to approve a new contract continuing to retain Jaime Cruz as Executive Director for the next 3-years. Adding \$10,000 to the annual base salary and giving him a 5% bonus based on the new salary.***

***Michael Oh, Legal Counsel for the City of Henderson stated for clarification: The salary from October 11, 2021 to December 31 will be the current salary of \$170,200 base salary increase of \$10,000 effective January 1, 2022, and a 5% bonus based on the effective annual salary starting January 1, 2022.***

***Commissioner Leo Blundo amended his second on the clarification of Legal Counsel. Motion carried.***

Councilman Scott Black stated it takes a lot of dedication and effort to do this work serving the folks in the community that in some cases are hard to serve and desperately in need of help, direction, guidance, and support. I don't work for Jaime, he works for the LEO, and I believe that we are fair, but tough bosses to a degree, and I have a hunch that Jaime is a tough boss. He has a high expectation of himself, and a high expectation for the people who work for this team, and that is important. If we can keep the perspective of what we are doing here, and why we are doing it, and continue our efforts I think we will "Rise Up" over the next 3-years.

## **6. INFORMATION: Executive Director's Report.**

Jaime Cruz, Executive Director, thank you to the members of the LEO Consortium for instilling your trust in me and the members of the WC team. As you all saw on January 12, it does take all of us to deliver what we have right now, an organization that is clicking on all cylinders, competing with the best in the nation. So, we really value your leadership and your support of the team.

Mr. Cruz provided an update:

- a. Joint Powers Agreement (JPA) and updated Workforce Connections Board Bylaws.

Mr. Cruz stated that several of the jurisdictions have agreed and approved the Joint Powers Agreement (JPA) coming from the legal team. The WC Board Bylaws have been updated to be more relevant to today's needs.

Michael Oh, Legal Counsel for the City of Henderson stated regarding the JPA, the legal team is missing Esmeralda County for approval and is in contact with the representative from Esmeralda County regarding status. All other jurisdictions have executed and approved the JPA. Michael Oh will be compiling one master agreement and distributing it to all the jurisdictions, and WC will hold the original documentation for the JPA.



LEO Consortium Minutes, February 8, 2022

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Michael Oh further stated the new Board Bylaws will be brought before the LEO at the next meeting or the meeting shortly thereafter.

Brian Scott, Legal Counsel for the City of Las Vegas stated that the JPA was signed off by the Attorney General's office.

Michael Oh concurred. The Attorney General did also sign off on the Board Bylaws to make it more formal. Both the JPA and Board Bylaws are more consistent and aligned with the NRS.

Councilman Scott Black stated significant leg work and effort over several months went into the documents, and on behalf of the LEO, he thanked the legal team for making it happen. Appreciate your work and dedication.

Jaime Cruz thanked the legal team who took us through the process because this document outlives WC, outlives the Executive Director, and the members of the Consortium to move on, and it helps the organization to have the stability it deserves.

b. Strategic Planning Session.

Mr. Cruz reported that on January 12, 2022 Strategic Planning Session where staff put a lot of work into that event to make it a productive and effective event of gathering the information, input needed from the LEO membership, and the Board membership, that made it a memorable event. When Councilman Black said we wanted to bring it "alive and in color" and everyone said yes, and to say "Rise Up" this year, I guess we were successful.

c. Upcoming Investment Cycle.

Mr. Cruz reported on the Strategic Planning Session that leads to the upcoming investment cycle. There is significant information that the staff is working on to shape the next investment cycle. Every 4 years WC releases Request for Proposals (RFP) to stand up the One-Stop Centers throughout the jurisdictions. Beginning October 2022, WC will announce the RFP cycle with informational sessions for service providers that are not familiar with the RFP process. WC will design and react to the needs of the local area: the labor market, business needs, etc., release the RFPs, and begin to receive the proposals November - January. February and March the proposals will be reviewed through the normal evaluation process that is seen every cycle bringing in a third party that performs the work nationally, convenes Ad Hoc committees from the Board members to use their knowledge of the labor market to bring recommendations to the LEO Consortium on how WC funds the One-Stop Centers across our area.

d. Upcoming NAWB Forum.

Mr. Cruz reported the Annual National Association of Workforce Boards (NAWB) will be coming up in April. Mr. Cruz received an email from NAWB where they are still negotiating with the City of DC on how the protocols will be addressed. Will they require proof of vaccination, proof of a negative test, will they be doing testing on-site, all are still undetermined at this time. WC has a tentative delegation and will keep the LEO apprised of the status of the protocols.

7. **INFORMATION: Consortium member updates and identification of emerging issues to be addressed at a future meeting.**

Commissioner Varlin Higbee stated it has been 30 years in the making on the planning commission for a conceptual idea with the Pinion-Juniper bio-mass company, Industrial Parks, and Mining, to increase growth in Lincoln County has had a significant decline in growth over the past five years. Lincoln County has two packing houses that will employ 30-50 employees each, potato sellers into the Industrial Park, Pinion-Juniper Company a bio-mass company that is not just biomass they branched out into railheads, rail sidings and work with the railroad companies to move freight in and out where the Caliente train goes through Lincoln County. Two mining companies are looking into putting in a siting where they can open their businesses and open their mines to freight as they cannot afford to build a mill. They can afford to put their raw ore on a train and ship it to Salt Lake or somewhere where it can be processed. This all ties in with Make it in America.

Commissioner Higbee's goal for the coming year is to get people into legislation who understand the livestock industry because, for the last 50 years in Nevada, 75% of the livestock industry has disappeared.

8. **SECOND PUBLIC COMMENT: Members of the public may now comment on any matter or topic which is relevant to or within the authority or jurisdiction of the Consortium. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes.**

None.

9. **ADJOURNMENT.**

The meeting adjourned at 1:34 p.m.

**CONSENT AGENDA ITEM**

**Agenda Item 8.     DISCUSSION AND POSSIBLE ACTION:**

Approve the Joint minutes of October 26, 2021.

*~ Councilman Scott Black, Chair*

## MINUTES

### JOINT MEETING OF THE WORKFORCE CONNECTIONS (WC) BOARD AND LOCAL ELECTED OFFICIALS CONSORTIUM

OCTOBER 26, 2021 | 10:00 AM

**Rosalie Boulware Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146**

#### **Board Members Present**

Jerrie Merritt	Leo Bleznitsky	Lou DeSalvio
Dasya Duckworth	Drazen Elez	Brenda Flank
Dan Giraldo	Peter Guzman	Rebecca Henry
Jack Martin	Valerie Murzl	Lynda Parven
Eric Schmacker	Mary Beth Sewald	Jared Smith
Kelvin Watson	Tommy White	

#### **Board Members Absent**

Cecil Fielder	Dr. Jesus Jara	Guy Martin
Dr. Federico Zaragoza		

#### **LEO Consortium Members Present**

Councilwoman Olivia Diaz, Vice Chair, City of Las Vegas  
Councilwoman Michelle Romero, Vice Chair-Elect, City of Henderson  
Commissioner Leo Blundo, Nye County  
Councilman Mathew Fox, City of Boulder City  
Commissioner Varlin Higbee, Lincoln County  
Commissioner De Winsor, Esmeralda County

#### **LEO Consortium Members Absent**

Councilman Scott Black, Chair, City of North Las Vegas  
Commissioner William McCurdy, Clark County

#### **Staff Present**

Jaime Cruz	Irene Bustamante Adams	Jim Kostecki
Dr. Ricardo Villalobos	Brett Miller	Ana Chavez
Sonia Mendez	Adrina Ramos-King	Suzanne Benson
Tom Dang	Chris Shaw	

#### **Others Present**

Teddy Parker, PNA, Legal Counsel for the WC Board  
Michael Oh, City of North Las Vegas, Legal Counsel for LEO Consortium  
Bryan Scott, City of Las Vegas  
Sharon Morales, Equus Workforce Solutions

(It should be noted that not all attendees may be listed above).

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 Joint WC Board & LEO Consortium Minutes, October 26, 2021
 

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**1. CALL TO ORDER, confirmation of posting, roll call and Pledge of Allegiance.**

Jerrie Merritt, Board Chair, called the meeting to order at 10:02 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken, and a quorum was present.

**2. FIRST PUBLIC COMMENT SESSION:**

None.

**3. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items.**

Jaime Cruz, Executive Director, reported no changes to the agenda.

*A motion was made by Valerie Murzl and seconded by Dan Giraldo to approve the agenda as presented. Motion carried.*

*A motion was made by Councilwoman Michelle Romero and seconded by Commissioner Leo Blundo to approve the agenda as presented. Motion carried.*

**4. DISCUSSION AND POSSIBLE ACTION: Approve the Joint Meeting Minutes of April 13, 2021.**

The minutes are provided on page 8-13 of the agenda packet.

*A motion was made by Jack Martin and seconded by Peter Guzman to approve the Joint Meeting Minutes of April 13, 2021. Motion carried.*

*A motion was made by Commissioner Leo Blundo and seconded by Councilwoman Michelle Romero to approve the Joint Meeting Minutes of April 13, 2021. Motion carried.*

**5. DISCUSSION AND POSSIBLE ACTION: Accept and approve no-cost contract extension with Nevada Department of Health and Human Services (DHHS) for the Nevada Youth First Pilot: Child Care/Education/Recreation Career Pathway. Upon approval, the contract period will be January 1, 2021 through June 30, 2022.**

Jaime Cruz provided background. The grant provides childcare training opportunities for young people exiting the foster care system.

WC received the grant approximately 9-months ago. Due to the COVID-19 pandemic, the program faced significant challenges, including a long delay in processing the background checks, causing the participants to become immediately disengaged, and delay in the availability of the facility where the childcare was to take place. As a result, all the funding was not spent, and the outcomes were not met in time. By extending the grant to June 30, 2022, staff is confident that the expenditures and outcomes will be met.

*A motion was made by Jared Smith and Seconded by Peter Guzman to accept and approve no-cost contract extension with Nevada Department of Health and Human Services (DHHS) for the Nevada Youth First Pilot: Child Care/Education/Recreation Career*

*Pathway. Upon approval, the contract period will be January 1, 2021 through June 30, 2022. Motion carried.*

*A motion was made by Councilwoman Michelle Romero and seconded by Commissioner Leo Blundo to accept and approve no-cost contract extension with Nevada Department of Health and Human Services (DHHS) for the Nevada Youth First Pilot: Child Care/Education/Recreation Career Pathway. Upon approval, the contract period will be January 1, 2021 through June 30, 2022. Motion carried.*

## 6. INFORMATION: Workforce Connections General Update.

Jaime Cruz provided an update. The PowerPoint presentation is provided on page 16-43 of the agenda packet.

### Section 1

- Workforce Connections Podcast.
- NAWB Forum 2021 Video.
- Layoff Aversion Pilot scaled in Prince George.

### Section 2

- MGM Resorts – Employer Residency.
- SilverSummit Health Care.
- New Employ NV Business Hubs.
- Other Small Business Events in October and November.
- EDA Grants – Regional Collaboration.
- Southern NV Workforce Solutions Portal.
- Comprehensive Economic Development Strategy (CEDS).
- Workforce Blueprint.
- Las Vegas Global Economic Alliance (LVGEA) Familiarization Tours.
- Industry Sector Partnership Launch.

### Section 3

- Employ NV Career Hub at Historic Westside School.
- Employ NV Career Hubs at CSN North Las Vegas and Henderson.
- Employ NV Youth Hubs at Harbors.

### Section 4

- New CTE High School.
- Clark County School District (CCSD) Fellowship.
- Department of Juvenile Justice Services (DJJS) Fellowship.
- CCSD Academic Centers.
- Workforce Blueprint for Kids.
- Commissioner Kirkpatrick’s Middle School relaunch.
- Construction Day Partnership with Nevada Contractors Association.
- Youth Work Experience at Martin Harris Construction.

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 Joint WC Board & LEO Consortium Minutes, October 26, 2021
 

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**7. INFORMATION: Programs Data Reports**

Brett Miller, Strategic Analysis Manager, presented the reports provided on page 45-50 of the agenda packet.

**WIOA Title I Performance Indicators** - Adult/Dislocated Worker/Youth - 12 months ending June 30, 2021 (p. 45).

Most of the performance measures were met and/or exceeded, except for below measures that were failed mostly due to the negative impact of the pandemic.

- Dislocated Worker – 2Q Employment
- Youth – 4Q Employment, Credential Rate, and Measurable Skills Gain.

**Demographics and Barriers Report** - PY20 vs. PY19 (p. 46-50).

Councilwoman Diaz commented that the Latino/Hispanic population representation is low.

Mr. Cruz stated that WC is committed to working with Councilwoman Diaz to ensure that the outreach message is effective.

**8. INFORMATION: Share vision for Strategic Planning Retreat scheduled for January 12, 2022.**

Jaime Cruz provided a summary. The Strategic Planning Retreat, which will be held at the Windmill Library, starts at 10:00 a.m. with a regular Board meeting. At 12:00 p.m., Consortium members will join Board members for an informal sit-down lunch, followed by a Joint Board/Consortium meeting at 1:00 p.m. The focus will be on deep dialog on strategic planning for the organization based on the direction given. The theme will be Rise Up!

**9. INFORMATION: Board and Consortium member updates and identification of emerging issues to be addressed at a future meeting.**

Councilwoman Diaz asked about outreach for the Small Business Job Fair scheduled for November 6, 2021 at World Market Center.

Irene Bustamante Adams, Deputy Director & Chief Strategy Officer, replied that the local jurisdictions (Clark County and the cities of Las Vegas, North Las Vegas, and Henderson) have committed to do their own outreach, working closely with their Economic Development departments. Additionally, DETR will contact small businesses that pay employment tax.

**10. SECOND PUBLIC COMMENT SESSION**

None.

**11. ADJOURNMENT**

The meeting adjourned at 11:30 a.m.

**CONSENT AGENDA ITEM****Agenda Item 9. DISCUSSION AND POSSIBLE ACTION:**

Approve and authorize the Board's recommendation to extend service providers listed below to continue providing WIOA Title I Adult and Dislocated Worker services. The contract and budget period shall be July 1, 2022 through June 30, 2023.

~ *Councilman Scott Black, Chair*

	Cluster	Adult & Dislocated Worker Service Provider	PY19 Contract Ceiling	PY20 Contract Ceiling	PY21 Contract Ceiling	Proposed PY22 Contract Ceiling
a.	North	Equus Workforce Solutions	\$2,943,750	\$3,925,000	\$3,925,000	\$3,925,000
b.	South	Equus Workforce Solutions	\$2,750,000	\$3,667,000	\$3,667,000	\$3,667,000
c.	Central	Equus Workforce Solutions	\$4,725,000	\$6,300,000	\$6,300,000	\$6,300,000
d.	Adult Re-Entry	Foundation for an Independent Tomorrow	\$1,093,750	\$1,458,000	\$1,458,000	\$1,458,000
e.	Adult Re-Entry	HOPE for Prisoners, Inc.	\$2,487,500	\$3,317,000	\$3,317,000	\$3,317,000
f.	Nye & Esmeralda	Nye Communities Coalition	\$787,500	\$1,050,000	\$1,050,000	\$1,050,000
g.	Lincoln	Lincoln County Grants Administration	\$212,500	\$283,000	\$283,000	\$283,000
		TOTAL	\$15,000,000	\$20,000,000	\$20,000,000	\$20,000,000



**a.) North Cluster - Equus Workforce Solutions****PYTD January 31, 2022****Population Served:**

Adult and Dislocated Workers

**Performance Metrics:**

Enrollments:	244 enrollments /	475 goal =	51% of goal achieved
Trainings:	220 trainings /	386 prior enrollments =	57% were trained
Placement:	159 placements /	386 prior enrollments =	41% were placed
Average Wage:	\$ 15.96 for placements	Exit Based Employment =	50%
Expenditures:	50% of contract expended		

**Comments:** EWS is on high-risk status for continued deficiencies in monthly invoices. They were also issued a notice of deficiency for low enrollments in the North Cluster. A corrective action plan was submitted and approved by WC. WC program and fiscal staff continue to meet monthly to review progress. EWS is also in the process of evaluating and restructuring staffing and program design.

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**b.) South Cluster - Equus Workforce Solutions****PYTD January 31, 2022****Population Served:**

Adult and Dislocated Workers

**Performance Metrics:**

Enrollments:	225 enrollments /	450 goal =	50% of goal achieved
Trainings:	278 trainings /	477 prior enrollments =	58% were trained
Placement:	223 placements /	477 prior enrollments =	47% were placed
Average Wage:	\$ 19.48 for placements	Exit Based Employment =	55%
Expenditures:	46% of contract expended		

**Comments:** EWS is on high-risk status for continued deficiencies in monthly invoices. They were also issued a notice of deficiency for low enrollments in the South Cluster. A corrective action plan was submitted and approved by WC. WC program and fiscal staff continue to meet monthly to review progress. EWS is also in the process of evaluating and restructuring staffing and program design.

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**c.) Central Cluster - Equus Workforce Solutions****PYTD January 31, 2022****Population Served:**

Adult and Dislocated Workers

**Performance Metrics:**

Enrollments:	442 enrollments /	750 goal =	59% of goal achieved
Trainings:	486 trainings /	711 prior enrollments =	68% were trained
Placement:	418 placements /	711 prior enrollments =	59% were placed
Average Wage:	\$ 18.14 for placements	Exit Based Employment =	66%
Expenditures:	54% of contract expended		

**Comments:** EWS is on high-risk status for continued deficiencies in monthly invoices. EWS is also in the process of evaluating and restructuring staffing and program design. WC program and fiscal staff continue to meet monthly to review progress

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**d.) Re-Entry Cluster - FIT****PYTD January 31, 2022****Population Served:**

Re-entry population

**Performance Metrics:**

Enrollments:	133 enrollments /	216	goal =	62% of goal achieved
Trainings:	114 trainings /	131	prior enrollments =	87% were trained
Placement:	83 placements /	131	prior enrollments =	63% were placed
Average Wage:	\$ 18.70 for placements		Exit Based Employment =	67%
Expenditures:	57% of contract expended			

**Comments:** No concerns noted.

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**e.) Re-entry - Hope for Prisoners****PYTD January 31, 2022****Population Served:**

Re-entry population

**Performance Metrics:**

Enrollments:	68 enrollments /	130	goal =	52% of goal achieved
Trainings:	22 trainings /	112	prior enrollments =	20% were trained
Placement:	29 placements /	112	prior enrollments =	26% were placed
Average Wage:	\$ 15.69 for placements		Exit Based Employment =	35%
Expenditures:	33% of contract expended			

**Comments:** HOPE was issued a notice of deficiency due to low enrollments in February 2022. HOPE has recently submitted a corrective action plan for WC's review and approval. They have currently hired a new Program Manager. WC program and fiscal staff continue to meet monthly to review progress

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**f.) Nye and Esmeralda - Nye Communities Coalition****PYTD January 31, 2022****Population Served:**

Adult and Dislocated Workers

**Performance Metrics:**

Enrollments:	30 enrollments /	100	goal =	30% of goal achieved
Trainings:	40 trainings /	66	prior enrollments =	61% were trained
Placement:	36 placements /	66	prior enrollments =	55% were placed
Average Wage:	\$ 17.51 for placements		Exit Based Employment =	64%
Expenditures:	39% of contract expended			

**Comments:** NCC was issued a notice of deficiency for low enrollments in January 2022. They submitted a corrective action plan which was approved by WC. WC program and fiscal staff continue to meet monthly to review progress

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

g.) Lincoln - Lincoln County Grants AdministrationPYTD January 31, 2022**Population Served:**

Adult and Dislocated Workers

**Performance Metrics:**

Enrollments:	19 enrollments /	26	goal =	73% of goal achieved
Trainings:	14 trainings /	18	prior enrollments =	78% were trained
Placement:	9 placements /	18	prior enrollments =	50% were placed
Average Wage:	\$ 19.24 for placements		Exit Based Employment =	60%
Expenditures:	39% of contract expended			

**Comments:**

LCGA was issued a notice of deficiency for low enrollments in February 2022. They submitted a corrective action plan which was approved by WC. Enrollments have improved and they are now at 73% towards the enrollment goal.

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**CONSENT AGENDA ITEM****Agenda Item 10. DISCUSSION AND POSSIBLE ACTION:**

Approve and authorize the Board's recommendation to extend service providers listed below to continue providing WIOA Title I Youth services. The contract and budget period shall be July 1, 2022 through June 30, 2023.

*~ Councilman Scott Black, Chair*

	Cluster	Youth Service Provider	PY19 Contract Ceiling	PY20 Contract Ceiling	PY21 Contract Ceiling	Proposed PY22 Contract Ceiling
a.	North	HELP of Southern Nevada	\$1,718,750	\$2,750,000	\$2,750,000	\$2,750,000
b.	South	Equus Workforce Solutions	\$1,625,000	\$2,600,000	\$2,600,000	\$2,600,000
c.	Central	Equus Workforce Solutions	\$1,218,750	\$1,950,000	\$1,950,000	\$1,950,000
d.	Youth Re-Entry	Youth Advocate Programs	\$812,500	\$1,300,000	\$1,300,000	\$1,300,000
e.	Nye & Esmeralda	Nye Communities Coalition	\$562,500	\$900,000	\$900,000	\$900,000
f.	Lincoln	Lincoln County Grants Administration	\$312,500	\$500,000	\$500,000	\$500,000
		TOTAL	\$6,250,000	\$10,000,000	\$10,000,000	\$10,000,000

**a.) North Cluster - HELP****PYTD January 31, 2022****Population Served:**

Youth

**Performance Metrics:**

Enrollments:	79 enrollments /	295	goal =	27% of goal achieved
Work-Based Learning:	60 Work-Based Learning /	166	prior enrollments =	36% did Work-Based Learning
Trainings:	16 trainings /	166	prior enrollments =	10% were trained
Placement:	53 placements /	166	prior enrollments =	32% were placed
Average Wage:	\$ 12.88 for placements		Exit Based Employment =	48%
Expenditures:	36% of contract expended			

**Comments:**

Help was issued a notice of deficiency for low enrollments and expenditures in December 2021. They submitted a corrective action plan which was approved by WC. WC program and fiscal staff continue to meet monthly to review progress.

\*Work-Based Learning, Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**b.) South Cluster - Equus Workforce Solutions****PYTD January 31, 2022****Population Served:**

Youth

**Performance Metrics:**

Enrollments:	34 enrollments /	273	goal =	12% of goal achieved
Work-Based Learning:	29 Work-Based Learning /	135	prior enrollments =	21% did Work-Based Learning
Trainings:	26 trainings /	135	prior enrollments =	19% were trained
Placement:	37 placements /	135	prior enrollments =	27% were placed
Average Wage:	\$ 12.42 for placements		Exit Based Employment =	34%
Expenditures:	19% of contract expended			

**Comments:**

EWS is on high-risk status for continued deficiencies in monthly invoices. They were also issued a notice of deficiency for low enrollments, expenditures, and not meeting the 30% WBL requirements for EWS - Youth South. A corrective action plan was submitted and approved by WC. WC program and fiscal staff continue to meet monthly to review progress. EWS is also in the process of evaluating and restructuring staffing and program design.

\*Work-Based Learning, Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

c.) **Central Cluster - Equus Workforce Solutions****PYTD January 31, 2022****Population Served:**

Youth

**Performance Metrics:**

Enrollments:	33 enrollments /	205	goal =	16% of goal achieved
Work-Based Learning:	69 Work-Based Learning /	140	prior enrollments =	49% did Work-Based Learning
Trainings:	4 trainings /	140	prior enrollments =	3% were trained
Placement:	39 placements /	140	prior enrollments =	28% were placed
Average Wage:	\$ 13.29 for placements		Exit Based Employment =	37%
Expenditures:	22% of contract expended			

**Comments:**

EWS is on high-risk status for continued deficiencies in monthly invoices. They were also issued a notice of deficiency for low enrollments, expenditures, and not meeting the 30% WBL requirements for EWS - Youth Central. A corrective action plan was submitted and approved by WC. WC program and fiscal staff continue to meet monthly to review progress. EWS is also in the process of evaluating and restructuring staffing and program design.

\*Work-Based Learning, Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

d.) **Re-Entry Cluster - YAP****PYTD January 31, 2022****Population Served:**

Youth - Re-entry

**Performance Metrics:**

Enrollments:	45 enrollments /	136	goal =	33% of goal achieved
Work-Based Learning:	75 Work-Based Learning /	115	prior enrollments =	65% did Work-Based Learning
Trainings:	8 trainings /	115	prior enrollments =	7% were trained
Placement:	28 placements /	115	prior enrollments =	24% were placed
Average Wage:	\$ 11.70 for placements		Exit Based Employment =	31%
Expenditures:	33% of contract expended			

**Comments:**

YAP was issued a notice of deficiency for low enrollments and expenditures in December 2021. They submitted a corrective action plan which was approved by WC. WC program and fiscal staff continue to meet monthly to review progress.

\*Work-Based Learning, Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

e.) Nye and Esmeralda - Nye Communities CoalitionPYTD January 31, 2022**Population Served:**

Youth

**Performance Metrics:**

Enrollments:	39 enrollments /	100	goal =	39% of goal achieved
Work-Based Learning:	16 Work-Based Learning /	31	prior enrollments =	52% did Work-Based Learning
Trainings:	4 trainings /	31	prior enrollments =	13% were trained
Placement:	12 placements /	31	prior enrollments =	39% were placed
Average Wage:	\$ 11.48 for placements		Exit Based Employment =	55%
Expenditures:	26% of contract expended			

**Comments:**

Nye was issued a notice of deficiency for low enrollments, expenditures, and not meeting the 30% WBL requirement in December 2021. They submitted a corrective action plan which was approved by WC. WC program and fiscal staff continue to meet monthly to review progress.

\*Work-Based Learning, Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

f.) Lincoln - Lincoln County Grants AdministrationPYTD January 31, 2022**Population Served:**

Youth

**Performance Metrics:**

Enrollments:	13 enrollments /	35	goal =	37% of goal achieved
Work-Based Learning:	17 Work-Based Learning /	21	prior enrollments =	81% did Work-Based Learning
Trainings:	6 trainings /	21	prior enrollments =	29% were trained
Placement:	9 placements /	21	prior enrollments =	43% were placed
Average Wage:	\$ 11.94 for placements		Exit Based Employment =	69%
Expenditures:	36% of contract expended			

**Comments:**

Lincoln was issued a notice of deficiency for low enrollments and expenditures in December 2021. They submitted a corrective action plan which was approved by WC. WC program and fiscal staff continue to meet monthly to review progress.

\*Work-Based Learning, Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**CONSENT AGENDA ITEM****Agenda Item 11. DISCUSSION AND POSSIBLE ACTION:**

Approve and authorize the Board's recommendation to award no-cost extensions for the National Dislocated Worker Grant Employment Recovery and Disaster Recovery funding to the WIOA Title I Adult and Dislocated Worker service providers as written in grant narratives. This is contingent upon the Nevada Department of Employment, Training, and Rehabilitation receiving approval for a no-cost extension from the U.S. Department of Labor. The contract and budget period shall be July 1, 2020 through June 30, 2023.

*~ Councilman Scott Black, Chair*

	<b>Service Provider</b>	<b>Current Contract Ceiling</b>
a.	Equus Workforce Solutions	\$9,234,420
b.	Foundation for an Independent Tomorrow	\$2,034,500
c.	HOPE for Prisoners, Inc.	\$910,000
d.	Lincoln County Grants Administration	\$48,100
e.	Nye Communities Coalition	\$423,280
	<b>TOTAL</b>	<b>\$12,650,300</b>



**a.) Equus Workforce Solutions - ER****PYTD January 31, 2022****Population Served:**

Dislocated Workers

**Performance Metrics:**

Enrollments:	558 enrollments /	600 goal =	93% of goal achieved
Trainings:	320 trainings /	369 prior enrollments =	87% were trained
Placement:	203 placements /	369 prior enrollments =	55% were placed
Average Wage:	\$ 19.57 for placements	Exit Based Employment =	61%
Expenditures:	73% of contract expended		

**Comments:** No concerns noted.

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**Equus Workforce Solutions - DR****PYTD January 31, 2022****Population Served:**

Dislocated Workers

**Performance Metrics:**

Enrollments:	341 enrollments /	350 goal =	97% of goal achieved
Trainings:	112 trainings /	142 prior enrollments =	79% were trained
Placement:	79 placements /	142 prior enrollments =	56%
Average Wage:	\$ 18.49 for placements	Exit Based Employment =	66%
Expenditures:	63% of contract expended		

**Comments:** No concerns noted.**b.) Foundation for an Independent Tomorrow - ER****PYTD January 31, 2022****Population Served:**

Dislocated Workers

**Performance Metrics:**

Enrollments:	64 enrollments /	211 goal =	30% of goal achieved
Trainings:	36 trainings /	40 prior enrollments =	90% were trained
Placement:	21 placements /	40 prior enrollments =	53% were placed
Average Wage:	\$ 18.37 for placements	Exit Based Employment =	55%
Expenditures:	44% of contract expended		

**Comments:** FIT has not been meeting enrollment goals and a letter of deficiency was issued in January 2022. They are 30% towards their enrollment goal of 211 participants. WC program and fiscal staff continue to meet monthly to discuss enrollment activities and expenditures. FIT is providing weekly updates to WC on outreach activities.

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**c.) HOPE for Prisoners - ER****PYTD January 31, 2022****Population Served:**

Dislocated Workers

**Performance Metrics:**

Enrollments:	51 enrollments /	95	goal =	54% of goal achieved
Trainings:	21 trainings /	31	prior enrollments =	68% were trained
Placement:	7 placements /	31	prior enrollments =	23% were placed
Average Wage:	\$ 21.30 for placements		Exit Based Employment =	44%
Expenditures:	52% of contract expended			

**Comments:** HOPE for Prisoners is under-enrolled for the DWG contract. They are 53% towards their enrollment goal of 95 participants. WC program and fiscal staff continue to meet monthly to discuss enrollment activities and expenditures. HOPE also recently hired a new Program Manager.

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**d.) Lincoln County Grants Administration - ER****PYTD January 31, 2022****Population Served:**

Dislocated Workers

**Performance Metrics:**

Enrollments:	5 enrollments /	5	goal =	100% of goal achieved
Trainings:	5 trainings /	5	prior enrollments =	100% were trained
Placement:	3 placements /	5	prior enrollments =	60% were placed
Average Wage:	\$ 13.74 for placements		Exit Based Employment =	75%
Expenditures:	74% of contract expended			

**Comments:** No concerns noted.

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**e.) Nye Communities Coalition - ER****PYTD January 31, 2022****Population Served:**

Dislocated Workers

**Performance Metrics:**

Enrollments:	40 enrollments /	44	goal =	91% of goal achieved
Trainings:	26 trainings /	31	prior enrollments =	84% were trained
Placement:	15 placements /	31	prior enrollments =	48% were placed
Average Wage:	\$ 18.22 for placements		Exit Based Employment =	68%
Expenditures:	74% of contract expended			

**Comments:** No concerns noted.

\*Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**CONSENT AGENDA ITEM****Agenda Item 12. DISCUSSION AND POSSIBLE ACTION:**

Approve and authorize the Board's recommendation to extend the current contract with Equus Workforce Solutions to serve as One-Stop Operator for the existing One-Stop Career Center, existing affiliate One-Stop Centers, Employ NV Career Hubs, Employ NV Business Hubs, Employ NV Youth Hubs, and additional locations to open in Program Year 2022 throughout the Southern Nevada Workforce Development Area. The extension amount shall not exceed \$1,500,000 for a second year not to exceed contract of \$3,000,000 that began July 1, 2021. The contract and budget period shall be July 1, 2022 through June 30, 2023.

*~ Councilman Scott Black, Chair*



## **One-Stop Operator (OSO) – Scope of Work Program Year 2021**

### **Contractual Responsibilities**

Under the direction of, and in coordination with WC, the OSO will develop and establish action plans in support of project accomplishments. Under this category, WC will monitor performance and success of all areas under core activities and deliverables listed below.

**Objective 1.** Observe and collect the following data regarding the One-Stop Centers (OSCs)

- a) Existing referral processes across the OSDS partner programs,
- b) Effectiveness of existing meaningful access at the comprehensive center,
- c) Effectiveness of existing collateral for OSDS partner programs, and
- d) Customer satisfaction surveys.

#### Core Activities

- Support, identify successes and opportunities for improvement, and report through observation and collection of data:
  - Usage of the existing client referral tracking tool, Customer Tracking System (CTS),
  - Meaningful access by collocation,
  - Cross training efforts,
  - Customer satisfaction surveys, and
  - Real-time technology to effectively link customers to partner programs.
- Observe and collect information regarding the consistency of approach on OSDS branding and communication across the workforce development system.

#### Deliverables

- Provide monthly reports on the following:
  - CTS data,
  - Client referral tracking,
  - Customer satisfaction surveys,
  - Meaningful access and collocation,
  - Programming provided by OSDS partners and providers,
  - How clients connect to the OSDS such as employer, social media, billboard, radio, etc.,
  - Successes and recommendations on continuous improvement, and
  - Consistency of usage of OSDS branding and communication across the OSDS.



**Objective 2.** Observations and data collection will be done with the intent of identifying opportunities for improvement. The OSO will make recommendations to WC for:

- a) Reducing duplication of services across OSDS partner programs,
- b) Leveraging program resources to shared customers to the mutual benefit of OSDS partner programs, and
- c) Increasing efficiency and effectiveness, and to provide a seamless service delivery across OSDS partner programs.

#### Core Activities

- Support, report on, and identify opportunities for continuous improvement that support system integration, expansion, capacity building activities, and OSDS initiatives as identified by WC.

#### Deliverables

- Provide monthly reports on the following:
  - Successes and opportunities for continuous improvement on system integration, expansion, and capacity building, and
  - Updates to partner resource directory.
- Provide quarterly reports on the status of the inventory of services provided through the OSDS.

**Objective 3.** Provide operational and logistical support for:

- a) Certification process of One-Stop Centers,
- b) LWDB-convened meetings of OSDS partner programs,
- c) Cross-training of OSDS partner program staff, and
- d) Other functions to support service integration, as assigned by WC.

#### Core Activities

- Support certification processes to include collection of information during the certification of the Comprehensive and Affiliates sites.
- Provide suggestions for improvement on areas identified during certification processes.
- Review, evaluate and provide recommendations to ensure physical and virtual accessibility for all customers in accordance with ADA guidelines.
- Support system training efforts for the OSDS.

#### Deliverables

- Provide reports on OSDS ADA and accessibility standards and opportunities for improvement monthly.
- Report on system training participation, survey results and opportunities for improvement bimonthly.



**Objective 4.** Collect information and maintain an online repository on the following:

- a) OSC information, to include:
  - 1) Hours of operation,
  - 2) Key and access logs,
  - 3) Staffing changes, and
  - 4) Special site needs.
- b) Activities at OSCs, including their calendars of events,
- c) Effectiveness of “One-Stop Center” branding across system, and
- d) Other operational functions, as assigned by WC.

Core Activities

- Maintain and keep current OSDS operations information to include:
  - OSDS operations manual,
  - Hours of operation,
  - Partner program information,
  - Partner contact information,
  - Staffing directory and locations, and
  - Key and security access logs.
- Maintain and keep current the program calendars with information provided by partners.

Deliverables

- Continuously updated electronic central storage of the following:
  - OSDS operations manual,
  - Hours of operation,
  - Partner program information,
  - Partner contact information,
  - Staffing directory and locations,
  - Key and security access logs, and
  - Program calendars.

**Objective 5.** In addition to the Direct Personnel, Fringe Benefits and other related costs of this sub-award, the OSO will manage OSDS expenditures set by WC that support system integration, expansion and capacity building activities (see Section 6.11 for more information). OSDS expenditures will include but will not be limited to:

- a) Travel for System-related initiatives,
- b) Equipment/Furniture/Signage for WC-designated One-Stop Centers, and
- c) Consultants/Support Contracts for System-related initiatives.

Core Activities

- Maintain proper invoicing and payment processes and procedures.
- Procurements as directed by WC.

Deliverables

- Timely invoicing and payments.

## CONSENT AGENDA ITEM

**Agenda Item 13. DISCUSSION AND POSSIBLE ACTION:**

Accept and approve budget and reports.

*~ Jim Kostecki, Chief Financial Officer*

- a. PY2022 WIOA Title I Formula Budget for the period July 1, 2022 through June 30, 2023 (Estimate).
- b. WIOA Title I Formula Budget vs. Actual Finance Report (Workforce Connections Operations) for the period July 1, 2021 through June 30, 2022 (As of January).
- c. Awards & Expenditures PY2021 (As of January) Adult, Dislocated Worker, and Youth Programs.

**WORKFORCE CONNECTIONS  
PY2021 WIOA Formula Budget  
July 1, 2022 - June 30, 2023  
(Budget - July 1, 2022)**

Revenue by Funding Stream	Approved Budget PY2021	Proposed Budget PY2022	\$ Change	Available for LWDB Operations		Community Resource Allocations	TOTAL
				10% Admin	15% Program		
PY2021 Adult	8,062,964	7,100,000	(962,964)	710,000	1,065,000	5,325,000	7,100,000
PY2021 Dislocated Worker	475,140	500,000	24,860	50,000	75,000	375,000	500,000
PY2021 Youth	3,774,959	6,400,000	2,625,041	640,000	960,000	4,800,000	6,400,000
PY2022 Adult	14,501,870	13,100,000	(1,401,870)	1,310,000	1,965,000	9,825,000	13,100,000
PY2022 Dislocated Worker	2,530,276	3,300,000	769,724	330,000	495,000	2,475,000	3,300,000
PY2022 Youth	8,567,214	8,200,000	(367,214)	820,000	1,230,000	6,150,000	8,200,000
<b>Total Revenue by Funding Stream</b>	<b>\$ 37,912,423</b>	<b>\$ 38,600,000</b>	<b>\$ 687,577</b>	<b>\$ 3,860,000</b>	<b>\$ 5,790,000</b>	<b>\$ 28,950,000</b>	<b>\$ 38,600,000</b>
			1.8%	Subtotal Board Operations	\$ 9,650,000		

Notes:

1. PY2022 **ESTIMATED** Revenues include WIOA formula funding in the total amount of \$24,600,000.
2. Carry forward **ESTIMATED** funds for PY2021 amount to \$14,000,000.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 15% of the total allocation for program management and oversight.
4. WIOA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2021	Proposed Budget PY2022	\$ Change	Community Resource Allocations		TOTAL
				Service Provider Contracts		
Adult Services	16,923,625	15,150,000	(1,773,625)	15,150,000		15,150,000
Dislocated Worker Services	2,254,062	2,850,000	595,938	2,850,000		2,850,000
Youth Services	9,256,630	10,950,000	1,693,370	10,950,000		10,950,000
<b>Subtotal Community Resource Allocations</b>	<b>\$ 28,434,317</b>	<b>\$ 28,950,000</b>	<b>\$ 515,683</b>			<b>\$ 28,950,000</b>

Board Operations	Approved Budget PY2021	Proposed Budget PY2022	\$ Change	Board Operations		Total
				Admin	Program	
Subtotal Operating Expenditures	9,478,106	9,650,000	171,894	2,746,250	6,903,750	9,650,000
<b>Total Expenditures</b>	<b>\$ 37,912,423</b>	<b>\$ 38,600,000</b>		<b>\$ 2,746,250</b>	<b>\$ 6,903,750</b>	
<b>Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 1,113,750</b>	<b>\$ (1,113,750)</b>	<b>\$ -</b>

NOTE: PY2021 funding period is available July 1, 2021 through June 30, 2023 (after two years, funds revert to the State for one additional year)  
PY2022 funding period is available July 1, 2022 through June 30, 2024 (after two years, funds revert to the State for one additional year)



**WORKFORCE CONNECTIONS  
PY2021 WIOA Formula Budget  
July 1, 2022 - June 30, 2023  
(Budget - July 1, 2022)**

<b>Board Operations</b>	<b>Authorized FTE</b>	<b>Actual FTE</b>	<b>Approved Budget PY2021</b>	<b>Proposed Budget PY2022</b>	<b>\$ Change</b>	<b>Admin</b>	<b>Program</b>	<b>Total</b>
6500 Salaries	27.00	27.00	2,450,000	2,450,000	-	490,000	1,960,000	2,450,000
7000 Accounting and Auditing			200,000	200,000	-	200,000	-	200,000
7005 Legal Fees			350,000	350,000	-	350,000	-	350,000
7010 Legal Publication Advertising			20,000	20,000	-	5,000	15,000	20,000
7020 Licenses and Permits			20,000	20,000	-	5,000	15,000	20,000
7025 Dues and Subscriptions			20,000	20,000	-	5,000	15,000	20,000
7030 Postage and Delivery			20,000	20,000	-	5,000	15,000	20,000
7035 Printing and Reproduction			20,000	20,000	-	5,000	15,000	20,000
7040 Office Supplies			45,000	45,000	-	11,250	33,750	45,000
7045 Systems Communications			150,000	150,000	-	37,500	112,500	150,000
7050 Training, and Seminars			50,000	50,000	-	12,500	37,500	50,000
7055 Travel and Mileage			175,000	175,000	-	43,750	131,250	175,000
7060 Utilities			50,000	50,000	-	12,500	37,500	50,000
7065 Telephone			50,000	50,000	-	12,500	37,500	50,000
7070 Facilities Rent/Lease			240,000	250,000	10,000	62,500	187,500	250,000
7075 Facilities Repairs and Maintenance			225,000	225,000	-	56,250	168,750	225,000
7080 Admin Support Contracts			150,000	150,000	-	150,000	-	150,000
7085A Program Support Contracts			350,000	350,000	-	-	350,000	350,000
7085B Program Support Contracts - IT/Web			350,000	350,000	-	87,500	262,500	350,000
7090 Non-Board Meetings and Outreach			150,000	150,000	-	37,500	112,500	150,000
7095 Consortium, Board and Committee Meetings and Travel			75,000	75,000	-	18,750	56,250	75,000
7100 Insurance			100,000	100,000	-	25,000	75,000	100,000
7100-7120 Employee Fringe Benefits			960,500	960,500	-	240,125	720,375	960,500
7125 Employer Payroll Taxes			74,500	74,500	-	18,625	55,875	74,500
7130/7135 Payroll Services and Bank Fees			25,000	25,000	-	25,000	-	25,000
7200 Equipment - Operating Leases			75,000	75,000	-	18,750	56,250	75,000
7215/8500 Capital - Equipment and Furniture			200,000	200,000	-	50,000	150,000	200,000
8500 Capital - Tenant Improvements			80,000	80,000	-	20,000	60,000	80,000
8900 Strategic Initiative - WIOA			1,903,106	2,065,000	161,894	516,250	1,548,750	2,065,000
8900 Strategic Initiative - 1st Qtr 2021			900,000	900,000	-	225,000	675,000	900,000
<b>Subtotal Board Operations</b>			<b>9,478,106</b>	<b>9,650,000</b>	<b>171,894</b>	<b>2,746,250</b>	<b>6,903,750</b>	<b>9,650,000</b>

**Workforce Connections  
Program Year 2022  
WIOA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Development Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Development Area by carrying out the Board's operational plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis, and administration support for the Workforce Development Board.

**Revenues:**

Workforce Innovation and Opportunity Act (WIOA) Program Year PY2022 **estimated** allotted funds are in the amount of \$24,600,000. Funding is allocated among the three funding streams: Adult - \$13,100,000, Dislocated Worker - \$500,000, and Youth - \$6,400,000.

PY2022 formula **estimated** funding decreased by \$999,360 (-3.90%), compared to the PY2021 WIOA allocation which was \$25,599,360.

Other anticipated funding includes **estimated** operating carry forward funds from the PY2021 WIOA allocation of \$14,000,000.

Total **estimated** budgeted revenues for PY2022 are \$38,600,000.

**Administrative and Program Operating Expenditures – Board Staff:**

The Department of Labor allows local workforce development boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 15% of the total budget allocation. Such operational and management oversight includes, but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcomes
- Program oversight and monitoring of service provider contracts

**6500 - Salaries: \$2,450,000** – Allocated costs for administrative and program staff salaries.

**7000 - Accounting and Auditing: \$200,000** – Allocated costs for the 2 CFR 200 audit as well as extended accounting, financial consulting, and technical support.

**7005 Legal Fees: \$350,000** – Allocated costs for legal services in areas such as Board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

- 7010 Legal Publication Advertising: \$20,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$20,000** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.
- 7025 Dues and Subscriptions: \$20,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$20,000** – Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$20,000** – Allocated costs for ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$45,000** – Allocated costs for various office supplies needed for daily operations.
- 7045 Systems Communications: \$150,000** – Allocated costs for support systems such as data backup, internet services, and web hosting for e-mail support.
- 7050 Training and Seminars (Staff): \$50,000** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$175,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIOA initiatives and work plans. The increase is due to the organization being requested to present best practices at national and regional conferences. Also, increased travel to view best practices in other local areas.
- 7060 Utilities: \$50,000** – Allocated costs for electric and gas.
- 7065 Telephone: \$50,000** – Allocated costs for all activities related to telephone services including local and long-distance phone charges and wireless communication.
- 7070 Rent (Offices): \$250,000 – An increase of \$10,000** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$225,000** – Allocated costs for equipment or facility repairs and maintenance and security guard services.
- 7080 Admin Support Contracts: \$150,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.

- 7085A Program Support Contracts: \$350,000** – Allocated costs for program support training agreements.
- 7085B Program Support Contracts – IT and Web: \$350,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$150,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$75,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board/LEO Consortium member travel to grant activities.
- 7100 Insurance: \$100,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ errors and omissions liability.
- 7100-7120 Employee Fringe Benefits: \$965,000** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 37% of the total salaries is used to calculate the fringe benefits.
- 7125 Employer Payroll Taxes: \$74,500** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$25,000** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 7200 Equipment – Operating Leases: \$75,000** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$280,000** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- 8900 Strategic Initiatives: \$2,965,000 – An increase of \$161,894** – These funds are available to be allocated for future workforce initiatives approved by the Board.

JANUARY 2022

**WORKFORCE CONNECTIONS**

For the Period : July 1, 2021 through June 30, 2022

PY 2021 WIOA Formula Expenses  
Administrative and Program Operating Budget

Line Item Number											% OF PROGRAM YEAR COMPLETED		58%
	Budget (June-July Actual)				Actual Expenses			Budget Authority Remaining			% Expended from Budget		
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total
6500s/8047	Salaries	490,000	1,960,000	2,450,000	228,936	901,291	1,130,227	261,064	1,058,709	1,319,773	46.72%	45.98%	46.13%
7000	Accounting and Auditing	200,000	0	200,000	41,874	0	41,874	158,126	0	158,126	20.94%	0.00%	20.94%
7005	Legal Fees	350,000	0	350,000	22,098	0	22,098	327,902	0	327,902	6.31%	0.00%	6.31%
7010	Legal Publication Advertising	5,000	15,000	20,000	0	2,360	2,360	5,000	12,640	17,640	0.00%	15.73%	11.80%
7020	Licenses and Permits	5,000	15,000	20,000	28	111	139	4,972	14,889	19,861	0.56%	0.74%	0.70%
7025	Dues and Subscriptions	5,000	15,000	20,000	334	6,059	6,393	4,666	8,941	13,607	6.67%	40.39%	31.96%
7030	Postage & Delivery	5,000	15,000	20,000	144	606	750	4,856	14,394	19,250	2.89%	4.04%	3.75%
7035	Printing and Reproduction	5,000	15,000	20,000	0	0	0	5,000	15,000	20,000	0.00%	0.00%	0.00%
7040	Office Supplies	11,250	33,750	45,000	1,639	8,354	9,993	9,611	25,396	35,007	14.57%	24.75%	22.21%
7045	System Communications	37,500	112,500	150,000	11,223	15,700	26,923	26,277	96,800	123,077	29.93%	13.96%	17.95%
7050	Training and Seminars	12,500	37,500	50,000	1,811	17,020	18,832	10,689	20,480	31,168	14.49%	45.39%	37.66%
7055	Travel and Mileage (Staff)	43,750	131,250	175,000	2,526	23,984	26,510	41,224	107,266	148,490	5.77%	18.27%	15.15%
7060	Utilities	12,500	37,500	50,000	2,126	8,790	10,917	10,374	28,710	39,083	17.01%	23.44%	21.83%
7065	Telephone	12,500	37,500	50,000	521	4,334	4,855	11,979	33,166	45,145	4.17%	11.56%	9.71%
7070	Rent	60,000	180,000	240,000	24,270	100,799	125,068	35,730	79,201	114,932	40.45%	56.00%	52.11%
7075	Facilities Maintenance	56,250	168,750	225,000	17,270	71,640	88,910	38,980	97,110	136,090	30.70%	42.45%	39.52%
7080s	Support Contracts	237,500	612,500	850,000	66,479	203,672	270,151	171,021	408,828	579,849	27.99%	33.25%	31.78%
7090	Non-Board Meetings & Outreach	37,500	112,500	150,000	1,992	19,344	21,336	35,508	93,156	128,664	5.31%	17.19%	14.22%
7095	Board Meetings and Travel	18,750	56,250	75,000	1,590	8,956	10,546	17,160	47,294	64,454	8.48%	15.92%	14.06%
7100s	Insurance	25,000	75,000	100,000	7,303	37,164	44,467	17,697	37,836	55,533	29.21%	49.55%	44.47%
7105/7120s	Employee Fringe Benefits	240,125	720,375	960,500	82,740	385,214	467,955	157,385	335,161	492,545	34.46%	53.47%	48.72%
7125	Employer Payroll Taxes	18,625	55,875	74,500	5,493	24,175	29,668	13,132	31,700	44,832	29.49%	43.27%	39.82%
7130/7135	Payroll Services and Bank Fees	25,000	0	25,000	5,845	0	5,845	19,155	0	19,155	23.38%	0.00%	23.38%
7200	Equipment - Operating Leases	18,750	56,250	75,000	2,184	9,086	11,270	16,566	47,164	63,730	11.65%	16.15%	15.03%
7215/8500	Equipment and Furniture	70,000	210,000	280,000	5,263	30,860	36,124	64,737	179,140	243,876	7.52%	14.70%	12.90%
8900	Strategic Initiative (Operations)	700,777	2,102,329	2,803,106	0	0	0	700,777	2,102,329	2,803,106	0.00%	0.00%	0.00%
	<b>Total</b>	<b>2,703,277</b>	<b>6,774,829</b>	<b>9,478,106</b>	<b>533,688</b>	<b>1,879,521</b>	<b>2,413,209</b>	<b>2,169,589</b>	<b>4,895,308</b>	<b>7,064,897</b>	<b>19.74%</b>	<b>27.74%</b>	<b>25.46%</b>

## Legend

Correct Now	
Watch	
OK	

**Workforce Connections  
Awards and Expenditures  
Program Year 21 Adult/Dislocated Worker Programs  
January 31, 2022**

Amounts for Providers reflect allowable expenditures through January 2022. Providers marked with an asterisk reflect allowable expenditures through December 2021.

<b>WIOA PY21 One-Stop Operator</b>								
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance	
Equus Workforce Services	7/1/21-6/30/22	\$ 1,136,798	\$ 150,322	\$ 7,374	\$ 157,695	13.87%	\$ 979,103	
<b>Total</b>		<b>\$ 1,136,798</b>	<b>\$ 150,322</b>	<b>\$ 7,374</b>	<b>\$ 157,695</b>	<b>13.87%</b>	<b>\$ 979,103</b>	

<b>WIOA PY21 One-Stop Career Centers and Affiliate Sites</b>								
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance	
Equus Workforce Services - North (formerly ResCare Workforce Services)	7/1/21-6/30/22	\$ 3,700,000	\$ 1,475,319	\$ 382,470	\$ 1,857,788	50.21%	\$ 1,842,212	
Equus Workforce Services - South (formerly ResCare Workforce Services)	7/1/21-6/30/22	\$ 3,400,000	\$ 525,910	\$ 1,022,615	\$ 1,548,525	45.54%	\$ 1,851,475	
Equus Workforce Services - Central (formerly ResCare Workforce Services)	7/1/21-6/30/22	\$ 5,700,000	\$ 2,288,886	\$ 786,277	\$ 3,075,163	53.95%	\$ 2,624,837	
<b>Total</b>		<b>\$ 12,800,000</b>	<b>\$ 4,290,114</b>	<b>\$ 2,191,362</b>	<b>\$ 6,481,476</b>	<b>50.64%</b>	<b>\$ 6,318,524</b>	

<b>WIOA PY21 Special Populations</b>								
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance	
Foundation for an Independent Tomorrow - Re-Entry	7/1/21-6/30/22	\$ 1,300,000	\$ 737,733		\$ 737,733	56.75%	\$ 562,267	
HOPE for Prisoners - Pre & Post Entry	7/1/21-6/30/22	\$ 1,000,000	\$ 329,715		\$ 329,715	32.97%	\$ 670,285	
<b>Total</b>		<b>\$ 2,300,000</b>	<b>\$ 1,067,448</b>	<b>\$ -</b>	<b>\$ 1,067,448</b>	<b>46.41%</b>	<b>\$ 1,232,552</b>	

<b>WIOA PY21 Rural</b>								
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance	
Lincoln County Workforce	7/1/21-6/30/22	\$ 215,000	\$ 84,691	\$ -	\$ 84,691	39.39%	\$ 130,309	
Nye Communities Coalition	7/1/21-6/30/22	\$ 800,000	\$ 251,469	\$ 60,596	\$ 312,065	39.01%	\$ 487,935	
<b>Total</b>		<b>\$ 1,015,000</b>	<b>\$ 336,160</b>	<b>\$ 60,596</b>	<b>\$ 396,756</b>	<b>39.09%</b>	<b>\$ 618,244</b>	

<b>Total PY21 Adult/DW</b>		<b>\$ 17,251,798</b>	<b>\$ 5,844,043</b>	<b>\$ 2,259,332</b>	<b>\$ 8,103,375</b>	<b>46.97%</b>	<b>\$ 9,148,423</b>	
			72%	28%				

**Workforce Connections  
Awards and Expenditures  
Program Year 21 Youth Programs  
January 31, 2022**

Amounts for Providers reflect allowable expenditures through January 2022. Providers marked with an asterisk reflect allowable expenditures through December 2021.

**WIOA PY21 One-Stop Operator**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Equus Workforce Services	7/1/21-6/30/22	\$ 363,202	\$ 7,138	\$ 21,952	\$ 29,090	8.01%	\$ 334,112
<b>Total</b>		<b>\$ 363,202</b>	<b>\$ 7,138</b>	<b>\$ 21,952</b>	<b>\$ 29,090</b>	<b>8.01%</b>	<b>\$ 334,112</b>

**WIOA PY21 One-Stop Career Centers and Affiliate Sites**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
HELP of Southern Nevada - North	7/1/21-6/30/22	\$ 2,750,000	\$ 261,336	\$ 739,749	\$ 1,001,085	36.40%	\$ 1,748,915
Equus Workforce Services - South (formerly ResCare Workforce Services)	7/1/21-6/30/22	\$ 2,600,000	\$ 124,677	\$ 380,720	\$ 505,398	19.44%	\$ 2,094,602
Equus Workforce Services - Central (formerly ResCare Workforce Services)	7/1/21-6/30/22	\$ 1,950,000	\$ 56,521	\$ 371,487	\$ 428,008	21.95%	\$ 1,521,992
C2 Global Professional Services, LLC	1/1/22-6/30/23	\$ 4,249,106	\$ 10,623	\$ 10,623	\$ 21,246	0.50%	\$ 4,227,860
<b>Total</b>		<b>\$ 11,549,106</b>	<b>\$ 453,158</b>	<b>\$ 1,502,579</b>	<b>\$ 1,955,738</b>	<b>16.93%</b>	<b>\$ 9,593,368</b>
			23%	77%			

**WIOA PY21 Special Populations**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Youth Advocate Programs - Pre & Post Entry Youth	7/1/21-6/30/22	\$ 1,300,000	\$ 3,399	\$ 422,232	\$ 425,631	32.74%	\$ 874,369
<b>Total</b>		<b>\$ 1,300,000</b>	<b>\$ 3,399</b>	<b>\$ 422,232</b>	<b>\$ 425,631</b>	<b>32.74%</b>	<b>\$ 874,369</b>
			1%	99%			

**WIOA PY21 Youth Rural**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County Workforce	7/1/21-6/30/22	\$ 350,000	\$ 37,520	\$ 90,211	\$ 127,732	36.49%	\$ 222,268
Nye Communities Coalition	7/1/21-6/30/22	\$ 900,000	\$ 115,739	\$ 113,972	\$ 229,712	25.52%	\$ 670,288
<b>Total</b>		<b>\$ 1,250,000</b>	<b>\$ 153,260</b>	<b>\$ 204,183</b>	<b>\$ 357,443</b>	<b>28.60%</b>	<b>\$ 892,557</b>
			43%	57%			

<b>Total PY21 Youth</b>		<b>\$ 14,462,308</b>	<b>\$ 616,955</b>	<b>\$ 2,150,947</b>	<b>\$ 2,767,902</b>	<b>19.14%</b>	<b>\$ 11,694,406</b>
			22%	78%			

**Workforce Connections  
Awards and Expenditures  
Program Year 20 National Dislocated Worker Grant  
January 31, 2022**

Amounts for Providers reflect allowable expenditures through January 2022. Providers marked with an asterisk reflect allowable expenditures through December 2021.

**NDWG PY20 Employment Recovery Grants**

<b>Provider</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Expenditures</b>	<b>% Spent</b>	<b>Remaining Balance</b>
Equus Workforce Services - (formerly ResCare Workforce Services)	7/1/20-6/30/22	\$ 4,437,400	\$ 3,241,779	73.06%	\$ 1,195,621
Foundation for an Independent Tomorrow - Re-Entry	7/1/20-6/30/22	\$ 1,565,000	\$ 681,424	43.54%	\$ 883,576
HOPE for Prisoners - Pre & Post Entry	7/1/20-6/30/22	\$ 700,000	\$ 360,566	51.51%	\$ 339,434
Lincoln County Workforce	7/1/20-6/30/22	\$ 37,000	\$ 27,305	73.80%	\$ 9,695
Nye Communities Coalition	7/1/20-6/30/22	\$ 325,600	\$ 240,284	73.80%	\$ 85,316
<b>Total</b>		<b>\$ 7,065,000</b>	<b>\$ 4,551,358</b>	<b>64.42%</b>	<b>\$ 2,513,642</b>

**NDWG PY20 Disaster Recovery Grants**

<b>Provider</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Total Invoiced</b>	<b>% Spent</b>	<b>Remaining Balance</b>
Equus Workforce Services - North (formerly ResCare Workforce Services)	7/1/20-6/30/22	\$ 2,666,000	\$ 1,678,597	62.96%	\$ 987,403
<b>Total</b>		<b>\$ 2,666,000</b>	<b>\$ 1,678,597</b>	<b>62.96%</b>	<b>\$ 987,403</b>

<b>Total PY20 NDWG</b>		<b>\$ 9,731,000</b>	<b>\$ 6,229,955</b>	<b>64.02%</b>	<b>\$ 3,501,045</b>
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**Workforce Connections  
Awards and Expenditures  
Program Year 2018 - 2020 Direct Programs  
January 31, 2022**

Amounts for Internal Programs reflect expenditures as of January 2022.

Amounts for Providers reflect allowable expenditures through January 2022. Providers marked with an asterisk reflect allowable expenditures through December 2021.

**Direct Grants**

<b>Program</b>	<b>WC FTE</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Total Expended</b>	<b>% Spent</b>	<b>Remaining Balance</b>
DHHS - Child Care Development Block Grant	0.03	1/1/21-6/30/22	45,940	\$ 30,921	67.31%	15,019
DHHS - Child Care Development Block Grant - Pass through to EWS	0.00	1/1/21-6/30/22	363,800	\$ 155,470	42.74%	208,330
DHHS - Child Care Development Block Grant - Pass through to EWS for CAMP	0.00	1/1/21-6/30/22	140,000	\$ 140,000	100.00%	-
DHHS - Child Care Development Block Grant - Pass through to HSN	0.00	1/1/21-6/30/22	241,700	\$ 54,503	22.55%	187,197
<b>Total</b>	<b>0.03</b>		<b>791,440</b>	<b>380,894</b>	<b>48.13%</b>	<b>410,546</b>

## CONSENT AGENDA ITEM

**Agenda Item 14. DISCUSSION AND POSSIBLE ACTION:**

Accept and approve grant funds from the City of Las Vegas American Rescue Plan Act (ARPA) grant in the amount of \$1,000,000 for the period of July 1, 2022 to June 30, 2024 for Regional Sector Partnerships addressing solutions to City of Las Vegas businesses workforce challenges.

*~ Councilman Scott Black, Chair*



**LAS VEGAS  
CITY COUNCIL**

CAROLYN G. GOODMAN  
*Mayor*

STAVROS S. ANTHONY  
*Mayor Pro Tem*

MICHELE FIORE

CEDRIC CREAR

BRIAN KNUDSEN

VICTORIA SEAMAN

OLIVIA DIAZ

JORGE CERVANTES  
*City Manager*

February 22, 2022

Workforce Connections  
6330 W Charleston Blvd Ste 150  
Las Vegas, NV 89146

RE: Regional Sector Partnerships

Dear Applicant,

Congratulations! The city of Las Vegas American Rescue Plan Act (ARPA) evaluation committee recommended funding for your proposal in the amount of **\$1,000,000** for the **Regional Sector Partnerships**. The recommendation was approved by the Las Vegas City Council on February 16, 2022 and this letter is to formally notify you of the decision.

The grant awards for the current grant process are two-year awards. As such, please note that the 2022-23 fiscal year begins on July 1, 2022 and ends on June 30, 2023. Following the midpoint of the 2022-23 fiscal year, a review of your agency's progress will be evaluated by the city grant compliance committee to determine whether continued funding for fiscal year 2023-24 will be recommended. In addition, continued funding will be based on final funding provisions to Las Vegas from the US Treasury. The 2023-24 fiscal year begins on July 1, 2023 and ends on June 30, 2024.

Your ARPA project will be managed by a designated city representative who will contact you in the next few weeks. Your designated city representative will meet with you regarding your agreement with the City of Las Vegas and all required documentation and procedures relative to such. Until then, if your agency is new to the City of Las Vegas or has changed locations since the time of your application, please apply or update your supplier profile information on the City of Las Vegas' website ("Doing Business"/"Purchasing"/"Create New iSupplier Profile"). Additionally, if your business address has changed, please update your business license with the City of Las Vegas as well.

Lastly, please note that organizations funded in whole or in part with ARPA funds are subject to the terms of specific federal program regulations. Your designated city representative will discuss those terms with you at the time that you draft your agreement. If you have any questions in the meantime please send them to [clvarpa@lasvegasnevada.gov](mailto:clvarpa@lasvegasnevada.gov).

Thank you for your application and for your commitment to the citizens of Las Vegas. We look forward to working with you in the coming months.

Sincerely,

Jorge Cervantes  
City Manager

**CITY HALL**  
495 S. MAIN ST.  
LAS VEGAS, NV 89101  
702.229.6011 | VOICE  
711 | TTY



cityoflasvegas  
lasvegasnevada.gov

**Agenda Item 15. INFORMATION:**

Executive Director's Report.

*~ Jaime Cruz, Executive Director*

- a. Workforce Blueprint 3.0
- b. Industry Sector Partnerships
- c. Immigrant Strategy
- d. NAWB Forum 2022

**Agenda Item 16. INFORMATION:**

LEO Consortium members' updates and identification of emerging issues to be addressed at a future meeting.

*~ Councilman Scott Black, Chair*

**Agenda Item 17. SECOND PUBLIC COMMENT SESSION:**

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the LEO Consortium. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes.

*~ Councilman Scott Black, Chair*