

Workforce Connections Final Property Inventory Certification (Form C – 104)

Sub-recipient Name: _____

Sub-award Name: _____

Sub-recipient must certify one and only one of the following:

I do hereby certify that sub-recipient has no loaned property from WC and has not purchased items with WC contract funds with a useful life or two years or more and a minimum value of \$200.00.

This certification has been executed on this _____ day of _____, _____.

Sub-recipient Authorized Signature: _____

Print Name: _____ Title: _____

I do hereby certify that the attached inventory listing is complete, and that it correctly describes all items, materials and equipment furnished to the sub-recipient which has been loaned, paid and/or reimbursed by Workforce Connections for use in the sub-recipient's performance of the aforementioned sub-award which was awarded by Workforce Connections.

The sub-recipient shall immediately notify Workforce Connections of any change affecting the inventory at any time prior to final disposition/transfer of the inventory to Workforce Connections.

The sub-recipient understands that once the sub-award is terminated and the inventory is no longer used for Workforce Connections purposes, the equipment shall be returned to Workforce Connections.

This certification has been executed on this _____ day of _____, _____.

Sub-recipient Authorized Signature: _____

Print Name: _____ Title: _____