

Technical Assistance Guidance

TAG-30-2018

Issued Date: December 21, 2018

Subject: IEP/ISS Activity - data entry change

Purpose

- This TAG provides sub-recipients with guidance regarding IEP/ISS activities vs IEP/ISS plan.

Background

An IEP/ISS activity in EmployNV no longer prevents a record from exiting in EmployNV. IEP/ISS Plans are developed with participant within five (5) days of the WIOA enrollment and updated throughout participant's enrollment in WIOA.

What is the IEP? Consistent with 20 CFR §680.170, the individual employment plan is an ongoing strategy jointly developed by the participant and the career coach that identifies the participant's employment goals, the appropriate achievement objectives, and the appropriate combination of services for the participant to achieve the employment goals.

What is an ISS? The individual Service Strategy is an ongoing strategy jointly developed by the youth program participant and the career coach, which identifies an age-appropriate employment career goal, appropriate achievement objectives, and appropriate combination of services for the youth participant to reach these objectives. The ISS must be based on the objective assessment and must be developed within five (5) business days upon completion of the OA.

References:

ADW-030-0, Assessment & Individual Employment Plan (IEP)

YTH-040-03, Assessment/Individual Service Strategy

Guidance

Effective January 1, 2019:

- ***IEP/ISS activity will be a same day activity***
- ***IEP/ISS Plans will be developed with participant within five (5) days of the WIOA enrollment***
- ***Goals and Objectives dates should be reflective of date when activities are scheduled to complete and updated as necessary.***
- ***IEP/ISS plans should be reviewed with participants regularly to ensure program elements are being addressed.***

Technical Assistance: Available upon request.