

# **Technical Assistance Guidance (TAG)**

## **TAG 54-2022**

Issued Date: **July 12, 2022.**

**Subject:**

Local Workforce Development Board (LWDB) - Workforce Connections (WC)  
Policy Implementation Revision(s) & Update(s) – Programs, Services, and Activities  
**YTH-040-06 Work Experience (WEX)**

### **Purpose**

To provide further guidance on recently established requirements with regards to the administration and provision WEXs and internships services. Furthermore, to announce the publication and effective date for implementation of revisions/updates made to the above-cited policy.

### **Background**

WIOA affirms the Department's commitment to providing high-quality services for youth and young adults beginning with career exploration and guidance; continuing support for educational attainment, opportunities for skills training in in-demand industries and occupations; and culminating with a good job along a career pathway or enrollment in postsecondary education. All of the Department's youth-serving programs continue to promote evidence-based strategies that also meet the highest levels of performance, accountability, and quality in preparing young people for the workforce. Therefore, under WIOA, a WEX becomes the most critical of the youth program elements.

WIOA identifies four (4) types of work experiences for youth:

- Summer employment, and other employment opportunities available throughout the school year,
- Pre-apprenticeship programs,
- Internships, and
- Job shadowing.

### **Authority**

Public Law (P.L.) 113-128 WIOA Secs: 107, 121, 123, 129, 183, 184, 185, 188, and 194  
2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

20 CFR § 680.840, 20 CFR Part 681, 20 CFR Part 683, 29 CFR Part 38, as applicable or appropriate; TEGL 37-14, TEGL 39-11, TEGL 21-16 & TEGL 21-16 Change 1

State Compliance Policies, (SCPs) 1.23, 2.1, 2.2, 2.5, 2.6

Nevada Revised Statutes (NRS) 609

### **Modifications**

Revisions were made to Sec. II Compensation & Sec. III Funding Limit and Timeframe for Work Experiences of the policy. Modification made become effective July 1, 2022, as communicated on the policy.

### **Compensation & Funding Limit**

Wages for the WEX must be made on an hourly basis, not less than the state or local minimum wage standard. Service providers can set the wages of the WEX based on the prevailing entry-level wage for a like occupation. **WEX activities are limited to a maximum amount of \$7,500.00 per program year.**

### **Timeframe for WEXs**

The length of time for each WEX should be determined by the following:

- Goals and objectives in the individual service strategy
- Training plan identifying the skill gaps and training objectives
- Wages set for the WEX

### *Limitation Changes*

- Youth in high school only must not exceed six (6) hours per school day and/or a total of 30 hours during a school year.

### **Action**

Please review and share the information in this TAG with staff and interested parties as necessary or appropriate.

With the commitment to improve processes and after further research and assessment of established requirements, Workforce Connections revised and implemented the above-referenced policy as applicable and appropriate. Technical assistance is available upon request.

Policy revisions/updates adopted and implemented as of July 1, 2022. An electronic version of the policy may be found on the Workforce Connections' website.

<http://nvworkforceconnections.org>

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