



**Request for Proposals (RFP)  
No. RFP-TSS-VA-23-024  
Temporary Staffing Services**

**Amendment No. 1**

**April 10, 2023**

**Notice to all bidders:**

After further review of the RFP released for the above-referenced services, and due to inadvertent formatting issues, Section XI (B) of the solicitation is replaced in its entirety with the following:

Contract(s) awarded as a result of this solicitation up to \$50,000.00, are anticipated to start on or about, **07/01/2023**, and terminate on **06/30/2024**. A contract agreement between Workforce Connections and the contractor must be fully executed prior to the services start date.

The original solicitation remains in full force and effect, except as modified by this amendment, which is hereby made part of the solicitation.

**Note:** Any questions you may have with respect to this amendment may be submitted via email to [RFP-Staff@snvwc.org](mailto:RFP-Staff@snvwc.org)

Your interest and consideration are appreciated.

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**Request for Proposals (RFP)**                      **RFP-TSS-VA-23-024**  
**Title:**    **Temporary Staffing Services**  
**Subject:**     **Question(s) and Answer(s)**  
**Question(s)<sup>1</sup> Receipt Date:**                 **March 27, 2023**  
**Question(s) Response Date:**                 **March 28, 2023**

Greetings,  
We very much appreciate your interest.

**Question No.1**

Also, there is no clarity on what kind of positions need to be staffed/filled? We would appreciate if you could provide clarity on the same.

**Response:**

Varies. It is anticipated, on an as-needed basis, to cover entry-level clerical to medium/high professional positions.

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<sup>1</sup> Questions are displayed as submitted. The sender's information is never displayed in order to protect their privacy.

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**Question(s) Response Date:**                 **March 28, 2023**

Greetings,  
We very much appreciate your interest.

**Question No.2**

Good Afternoon,

I am writing to inquire about No. RFP-TSS-VA-23-024. What positions exactly are you looking for the selected staffing agencies to fill?

**Response:**

Varies. It is anticipated, on an as-needed basis, to cover entry-level clerical to medium/high professional positions.

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**Question(s)<sup>1</sup> Receipt Date:**                **March 28, 2023**  
**Question(s) Response Date:**                **March 28, 2023**

Greetings,  
We very much appreciate your interest.

**Question No.3**

I am Iftekhar working as a Business Development at Patterns LLC. We are one of the leading staff augmentation services providers across the USA in commercial and government sector.

We are very much interested in bidding on the captioned RFP and require your help to get some clarifications on same.

We are in process of getting the SAM registration completed. Request you to please let us know if we can submit the official documents for the same and can provide the UEFI Number and SAM Activation status during the counter signing stage ?

Your quick response would be highly appreciated.

Have a wonderful evening ahead !

**Response:**

Indeed, you may submit support documentation to validate efforts taken in order to obtain the Unique Entity Identifier number from SAM.

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**Question(s)<sup>1</sup> Receipt Date:**                **March 29, 2023**  
**Question(s) Response Date:**                **March 29, 2023**

Greetings,  
We very much appreciate your interest.

**Question No.4**

Thankyou for your quick response on same.

However, I just wanted to bring this to your attention that our process of SAM registration/UEI number is in process for now. It will be completed very soon.

So, for now, we do not have the number that has been requested to add in "Appendix - C Cost Proposal Form" & "Business Information".

So, is there any exception that we can leave that option as "Blank" OR mention "In Process" for now until the registration is successfully done. Later, we can submit the relevant information by the time of counter signing if that works ?

Waiting for the clarification from you on same. Wishing you a wonderful day ahead.

**Response:**

Certainly, support documentation to validate such is necessary.

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Greetings,  
We very much appreciate your interest.

**Question No.5**

Follow up question: could you please elaborate on exactly what positions you are looking to fill? Include all the position titles and, if possible, the job descriptions.

**Response:**

Varies. It is anticipated, on an as-needed basis, to cover entry-level clerical to medium/high professional positions. The position titles and job descriptions are not available at this time.

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**Question(s)<sup>1</sup> Receipt Date:**                 **4/04/2023**  
**Question(s) Response Date:**                 **4/04/2023**

Greetings,  
We very much appreciate your interest.

### **Question No.6**

1. What are your most commonly requested positions?  
*Response - Varies*
2. How many workers under each job classification are required on a weekly basis?  
*Response - There is no need for a weekly-basis hiring.*
3. Are vendors required to bid on all positions/categories?  
*Response - No*
4. How many vendors do you intend to award?  
*Response - Specified on Sec. XI (A) of the solicitation.*
5. Who are your current vendors?  
*Response - JanCorp Enterprises, Inc.*
6. Are vendors required to supply equipment?  
*Response - Specified on Sec. VIII (B) of the solicitation.*
7. What are the bill rates and pay rates of your current vendors?  
*Response - 26.79 %*
8. How much did you spend on these services last year? The last five years?  
*Response - Four-year cycle \$87,824.93 – Primarily payroll services.*
9. What are any challenges or pain points with the present contract vendors?  
*Response - None – Contract ending.*
10. What improvements would you like to see with vendors on the new contract?  
*Response - Specified on Sec. VIII “Scope of Services”, and IX (A) of the solicitation.*
11. Are pay rate/bill rate ranges allowed?  
*Response - Variable upon positions.*
12. If multiple vendors are awarded, how are job tasks distributed?  
*Response - That will be determined once an award is made.*
13. Why is this solicitation being put out to bid?  
*Response - Current contract ends.*

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**Question(s) Response Date:**                **4/10/2023**

Greetings,  
We very much appreciate your interest.

**Question No.7**

We have some questions regarding RFP-TSS-VA-23-024, please see below:

1. On page 21, section B on the anticipated term it states start, 07/01/2023, and terminate on 06/30/2023, is this an error?  
**Response - Indeed. Shall read 06/30/2024. An amendment to the solicitation will soon be posted on the Workforce Connections' website.**
2. Will Southern Nevada Workforce Development Board provide detailed job descriptions for the positions listed in the solicitation?  
**Response - As appropriate, as needed.**
3. If applicable, who is the incumbent for these services and for how long have they served Nevada Workforce Development Board in this capacity?  
**Response - JanCorp Enterprises, Inc., four years (approximately).**
4. What is Southern Nevada Workforce Development Board's historical usage and yearly spend for this contract during the past three (3) years?  
**Response - Four-year cycle \$87,824.93 – Primarily payroll services.**
5. To ensure FCRA compliance, it is our company's policy to provide clients with an attestation of completion of background check pursuant to client's requirements, but not the actual results. Will Southern Nevada Workforce Development Board accept letters of attestation in lieu of actual background check results?  
**Response – Specified in Sec. VIII (E)(2) of the solicitation.**
6. Will respondents be disqualified or adversely impacted during the evaluation process if they were to submit exceptions to Southern Nevada Workforce Development?  
**Response – Qualification Factors are clearly defined in Sec. IX of the solicitation.**
7. Please provide the most historical requested positions  
**Response – Varies, from entry-level clerical to medium/high professional positions.**
8. What is the typical length of assignment or position?  
**Response – Varies.**
9. Do you plan to hire temp or permanent positions?  
**Response – only temporary.**

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10. Are there any challenges with current vendor?  
Response – Contract ending its regular scheduled cycle.
11. How many awards do you plan to make?  
Response – Specified on Sec. XI (A) of the solicitation.
12. Is the Bill Rate or Mark-up driven?  
Response – See Appendix “C” of the Solicitation.
13. What are Southern Nevada Workforce Development Board’s current [APPLICABLE RATES] for the positions listed in the solicitation?  
Response - 26.79 %
14. As ‘Nevada’, is a state that has permanent RON laws, does/will ‘Southern Nevada Workforce Development Board accept remote online notarized documents?  
Response – As appropriate with support documentation to validate such action.

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