## Quarterly Expense Report

### WIA Adult Funding PY

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>Amount</th>
<th># of LWIB FTE's</th>
<th>LWIB Salaries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Expenses</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Expenses</td>
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<td></td>
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<td>Training Provider Expenses**</td>
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### WIA Dislocated Worker Funding PY

<table>
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### WIA Youth Funding PY

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### Other Funding Source (Please Specify):

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### Total for all Funding Sources

<table>
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<td></td>
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<tr>
<td>Program Expenses</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Percentage of Administrative Expenses</td>
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<td></td>
<td></td>
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<td>Service Provider Expenses</td>
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<td>Training Provider Expenses**</td>
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</tbody>
</table>
Instructions for Completion of the Quarterly Expense Report

Note: For each WIA Title I or other State granted funding source, please report the following:

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>Amount</th>
<th># of LWIB FTE's</th>
<th>LWIB Salaries</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Administrative Expenses</td>
<td>Enter the total amount of administrative expenses being charge to this funding stream.</td>
<td>Enter the total number of LWIB FTE's that make up a part of this administrative expense for this funding stream.</td>
<td>Enter the total amount of LWIB salaries that make up a part if this administrative expense for this funding stream.</td>
</tr>
<tr>
<td>2. Program Expenses</td>
<td>Enter the total amount of program expenses being charge to this funding stream.</td>
<td>Enter the total number of LWIB FTE's that make up a part of this program expense for this funding stream.</td>
<td>Enter the total amount of LWIB salaries that make up a part of this program expense for this funding stream.</td>
</tr>
<tr>
<td>3. Service Provider Expenses</td>
<td>Enter the total amount of service provider expenses being charge to this funding stream.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Training Provider Expenses</td>
<td>Enter the total amount of training provider expenses being charge to this funding stream.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
To complete the section that totals all of funding sources, please refer to the instructions provided below:
(DETR – Instructions)

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>Amount</th>
<th># of LWIB FTE’s</th>
<th>LWIB Salaries</th>
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</thead>
<tbody>
<tr>
<td>1. Administrative Expenses</td>
<td>Enter the total amount of administrative expenses from all funding source above.</td>
<td>Enter the total number of LWIB FTE’s that make up a part of this administrative expense for all funding source listed above.</td>
<td>Enter the total amount of LWIB salaries that make up a part if this administrative expense for all funding source listed above.</td>
</tr>
<tr>
<td>2. Program Expenses</td>
<td>Enter the total amount of program expenses from all funding source above.</td>
<td>Enter the total number of LWIB FTE’s that make up a part of this program expense for all funding source listed above.</td>
<td>Enter the total amount of LWIB salaries that make up a part of this program expense for all funding source listed above.</td>
</tr>
<tr>
<td>3. Percentage of Administrative Expenses</td>
<td>This field is calculated automatically</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Service Provider Expenses</td>
<td>Enter the total amount of service provider expenses being charge to all funding source listed above.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Training Provider Expenses</td>
<td>Enter total amount of training provider expenses being charge to all funding source listed above.</td>
<td></td>
<td></td>
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</tbody>
</table>